

NETWORK ADMINISTRATION RESPONSIBILITIES AND ORGANIZATION

ADMINISTRATION PERFORMANCE MEASUREMENT PLANS

LOAD BALANCE INDEX PLAN

1. GENERAL

1.001 This addendum supplements Dial Facilities Management Practices, Division A, Section 5b.

1.002 This addendum is issued for the following reasons:

- (a) To clarify the criteria for including offices in the plan.
- (b) To revise the address to which company summaries should be sent.
- (c) To include miscellaneous corrections and clarifications.

2. CHANGES TO SECTION

2.001 On Page 3, revise Paragraph 2.02 to read as follows:

Traffic units *covered* by this plan include units equipped with either electromechanical or electronic equipment, assigned either by manual or mechanized procedures, whether or not service observing is provided, *unless* three or fewer load units are in service.

2.002 On Page 3 in the first line of Paragraph 2.03, change is included in this plan to read is indexed by this plan.

2.003 On Page 4 in the first line of Paragraph 2.04 change are included in this plan to read are indexed by this plan.

2.004 On Page 4, delete subparagraph 2.05(d) and change Paragraph 2.05 to read as

follows: Traffic units that meet the above and all three of the following requirements will be indexed by this plan.

2.005 On Page 4 following Paragraph 2.07, add the following subheading and Paragraphs 2.08 and 2.09 as shown below:

REMOVAL OF TRAFFIC UNITS

2.08 An entire traffic unit may be removed from service in a dial-to-dial replacement. Advance planning in such a case may include an embargo on all new connect service orders for the unit to be retired if there are other traffic units in the wire center. Load balance studies and LBI calculations should be continued even though all line movement is out of the traffic unit and the load is decreasing.

2.09 Quality control limits (see 4.01) and the Load Balance Index Table (see Fig. 1) are more liberal as load decreases. Traffic units scheduled for retirement will continue to be covered by the plan as long as they serve working main stations. However, they will not be indexed and will be classified NI (not indexed) as defined in 4.32(g) when they no longer satisfy the 30 percent rule in 2.04.

2.006 On Page 4 in Paragraph 3.06, enter a period at the end of the second line, delete the last four lines and add the following:

For example, suppose the week of April 18 was the index week for April. Further, suppose a load balance study was obtained for the week of April 25 but all subsequent weeks of the May observing month (ie, May 7, 14, and 21) were not or could not be obtained. The week of April 25 may

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be used as the May index week. ***This exception to the 2-week rule should rarely be used under normal study procedures.***

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- 2.007** On Page 10, add the following note immediately after Paragraph 4.28:

Note: All traffic units with four or more load units are ***covered*** by the plan and should be included in Form E-6403 and E-6404. As described in 2.03 through 2.05 and 2.09, some traffic units covered by the plan do not meet the rules for indexing. These traffic units will be shown on Form E-6403 and E-6404 as not reporting results.

- 2.008** On Page 11, revise the address in Paragraph 4.31 as follows:

Network Results Clerical and Statistical
Division

- 2.009** On Page 11 in the third line of subparagraph 4.32(g), change ***(not included)*** to ***(not indexed)***.

- 2.010** On Page 22, revise the second sentence of the explanation for column 13 as follows:

When this summary lists quantities of traffic units (as in division and area summaries) enter the weighted LBIs from the preceding (ie, lower echelon) summary, column 14.