

FILING NOTICE
 File this Practice
 in place of AT&T
 Section 790-100-460

JOB COMPLETION AND ACCEPTANCE

<u>CONTENTS</u>	<u>PAGE</u>	<u>ILLUSTRATIONS (cont'd)</u>	<u>PAGE</u>
1. GENERAL	1	FIGURE 10 - Completion Report for	
2. JOB COORDINATION COMMITTEE . . .	2	Field Check Printout .	15
3. WESTERN ELECTRIC COMPANY INSTALLED JOBS	2	FIGURE 10 - Attachment - Explana-	
4. TELEPHONE COMPANY INSTALLED JOBS .	4	tion of Printout	
5. TRUNKS INTEGRATED RECORD KEEPING SYSTEM	4	(2 - sheets).	16

LIST OF ILLUSTRATIONS

FIGURE 1 - Form SW-6030 - Flow Diagram	6
FIGURE 2 - Form SW-6030a Installa- tion Start Notice	7
FIGURE 3 - Form SW-6030b Equip- ment Acceptance Notice.	8
FIGURE 4 - Form SW-6030c Equip- ment Acceptance Notice.	9
FIGURE 5 - Form SW-6030d Installa- tion Completion Notice.	10
FIGURE 6 - Form SW-6030e Equip- ment Acceptance Notice.	11
FIGURE 7 - Form SW-9558a - Progress Report - Plant Install Order	12
FIGURE 8 - TIRKS Completion Verifi- cation	13
FIGURE 9 - Completion Report Field Check Transmittal - Typical.	14

1. GENERAL

- 1.01 This section covers the Equipment Engineer's responsibilities for completion and acceptance of Central Office or PBX equipment jobs.
- 1.02 The procedures outlined in this section are the minimum necessary to assure that the engineer's order has been carried out as specified. Additional supplemental local requirements may be imposed as deemed necessary. See paragraph 5.03. This practice complements Section 010-300-901SW and 010-300-903SW issued by the Plant Department.
- 1.03 Procedures outlined in this section are not in conflict with the Western Electric Company's Engineered Order Manual.
- 1.04 Definitions of certain terms used in this section are as follows:
- (a) Engineer - This is the Telephone Company Equipment Engineering Department representative who is directly responsible for the job in progress.

(b) Plant Supervisor - The Telephone Company Plant Department representative who has maintenance responsibility for the entity affected by the installation.

(c) Western Electric Company Supervisor - The Western Electric Company representative who is directly responsible for supervision of the job.

2. JOB COORDINATION COMMITTEE

2.01 At least one week before start of installation, the engineer shall organize a Job Coordination Committee. Additional lead time should be allowed in the case of major installations and complex modifications. This committee shall be established on a per-job basis and concluded on job completion and acceptance. The chairman will normally be the engineer responsible for the job.

(a) On intermediate size installations, where the engineer determines that a formal committee is required, the chairmanship may be delegated by the engineer to the Plant Representative (with Plant Department concurrence).

(b) On some minor installations, the engineer may determine that no formal committee is required.

(c) Delegation of the committee chairmanship or the determination that no formal committee is required in no way relieves the engineer of his responsibility for the successful completion of his order.

2.02 Members of this committee shall be at minimum, the Engineer, Western Electric Company Supervisor, and the Plant Supervisor for the entity involved. Other representatives, such as the Traffic Depart-

ment, may be added as deemed necessary by the chairman.

2.03 The function of a formal coordination committee is to see that the job proceeds on schedule and to handle any problems arising during the course of the installation. This includes verification that the newly installed or rearranged equipment is operational for both its installed purpose and maintainability.

2.04 During the performance of all official tests and inspections by the Western Electric Company, the Job Coordination Committee will be responsible for having the necessary qualified representation on the job to insure that the requirements for the installation are met. This will normally be by a Plant Representative responsible for the maintenance of the office. Some jobs may require a Test and Analysis Committee.

2.05 Normally, acceptance of an equipment job shall be on the basis of committee agreement. In case of disagreement, final acceptance of a job shall be the decision of the engineer. (Refer to Section 790-100-420SW, Scheduling and Coordination, for more information on the Job Coordination Committee and Test and Analysis Committee.)

3. WESTERN ELECTRIC COMPANY INSTALLED JOB

3.01 The Western Electric Company considers a job complete when all circuits called for in the specification have been completely wired, adjusted, and tested, ready for service without exception and all installation work covered by the order, including changes or removals, has been completed, formally canceled, or assigned to a separate order. Minor exceptions are permissible by Committee agreement, in writing.

3.02 The Western Electric Company will report the completion of a job to the

Telephone Company on Form SW-6030 (Figs. 2 - 6). This form, with appropriate information entered, should be sent to the Western Electric Service Center with each equipment order.

3.03 The "a" copy of this form shall be returned to the engineer, by the installer, no later than the day of the job start, indicating actual start date. On the last Monday preceding the completion date, the Western Electric supervisor will complete the data and forward copies b, c, and d as indicated in the upper left hand corner of the form (See Fig. 1).

3.04 During the progress of a job any abnormalities detected by the telephone company personnel should be referred to the engineer. The engineer will promptly review each item and initiate the proper corrective action. Close coordination on a day-to-day basis between Plant and Western Electric Installation is essential to maintenance of objective service levels and timely completion of the job. This normal job contact should not be directed through the job engineer.

3.05 The district plant forces are to test and verify the installation. The Plant Department supervisor should decide if the job is satisfactory. If he has any questions, he should call the engineer who will make the final decisions on accepting the job. The engineer will notify Western Electric of nonacceptance, if required, within 21 days from job completion date (See 3.07).

3.06 The Plant Department supervisor should note any exceptions, including those telephoned to the engineer, on the "b" copy of SW-6030, sign, and forward to the Division Equipment Supervisor within 7 days after job completion date (See Fig. 1).

3.07 The Division Equipment Supervisor, upon receipt of the "b" copy, will review

and transcribe all substantial exceptions to the "c" copy. The "c" copy should be forwarded to the engineer within 12 days after job completion date (See Fig. 1).

3.08 Where exceptions are listed, the engineer should review the job and take one or more of the following actions: (as stated in 3.05, the final decision on acceptance of the job rests with the engineer.)

(1) Notify Western Electric Company to hold the original order open and correct the trouble. Notice of nonacceptance should be given within 21 days from job completion date. The completion is considered accepted if notification is not made within this time.

(2) Close the original order and issue a new order to correct the trouble. This action may in some cases also involve the issuance of engineering complaints either by the telephone company or Western Electric. (Refer to BSP 010-700-010, Engineering Complaints).

(3) Where only minor items such as an individual relay, designation strip, etc., are defective or missing, and service dates are not involved, the installation order will be accepted and the Plant Department requested to care for the item when received.

3.09 Acceptance of the job shall be noted by the engineer on the SW-6030 and the document placed in file with the office records. Included on this copy should be any appropriate notations necessary to record the Job Coordination Committee's reaction to the installation.

3.10 Complete operational acceptance tests on some types of equipment such as carrier systems, trunks, etc., are not

usually performed until circuit assignments are made and the equipment is tested as an integral part of a working system with all associated components. This is frequently beyond the 21 day period from job completion. Troubles related to the Western Electric engineering or installation job which are discovered under these circumstances shall be handled through the issuance of engineering complaints.

3.11 Troubles and exceptions of an urgent nature relating to the Western Electric engineering or installation job which require immediate action and are discovered beyond the 21 day period should be referred to the job engineer. The engineer will in turn notify the Western Electric Quality Service Engineer to secure immediate assistance. A confirming engineering complaint will be issued by the job engineer or Plant representative to cover this action.

3.12 Refer to BSP Section 010-300-904SW for acceptance of jobs covering Class A, AR, or AC changes.

4. TELEPHONE COMPANY PLANT INSTALLED JOBS

4.01 Completion and acceptance of Telephone Company Plant Installed Jobs and Furnish Only orders will be reported on a positive basis by the Plant Department per Section 010-300-903SW. These procedures do not apply to plug-in equipment furnished through central stock.

4.02 There are important reasons for positive reporting of the start and completion of Plant installed jobs: prompt transfers of money from "Plant Under Construction" to "Plant In Service" accounts and prompt retirements of costs from "Plant In Service" when items are disconnected or removed from service. Substantiation for these transactions must be available in job files.

Prompt receipt of completion reports are also necessary to allow timely closing of estimates, routine orders, and keep cost orders.

4.03 Form SW-9558 (a-f) - Progress Report - Plant Installed Order (Fig. 7) is initiated by the Schedules Engineer at the time the order is issued by the Engineering Department. The appropriate Plant supervisor will return the Start Notice ("d" copy), Completion ("e" copy) or Completion Date Change Notice ("c" copy) as necessary per Section 010-300-903SW to the Schedules Engineer who will route the copy to the job engineer and update the job record sheet.

4.04 Upon completion, the engineer shall file the Completion Report signed by the Plant Supervisor with the job papers.

4.05 In those cases where equipment is ordered on a TEO and no installation effort is required, the Plant Supervisor shall report the job complete when he ascertains that he has received the proper equipment in good condition.

5. TRUNKS INTEGRATED RECORD KEEPING SYSTEM

5.01 The Trunks Integrated Record Keeping System (TIRKS) is now being implemented in Southwestern Bell Telephone Company.

5.02 TIRKS procedures require that exact information regarding the type, quantity, and location of equipment and facilities included in the data base be furnished to the TIRKS group.

5.03 The TIRKS Group must be advised of all completed jobs containing terminating and signaling equipment. The "Dictionary of Drawing Relevancy for Terminating and Signaling Equipment" may be used as an aid in determining which equipment items fall within the family of terminating and signaling equipment. Refer to Section 790-100-320SW,

Telephone Equipment Orders, for more information.

5.04 As additional sub-systems of the Trunks Integrated Record Keeping System (TIRKS) are implemented, additional equipment items (carrier terminals, trunk relay equipment, etc.) will be added to the data base and will require completion reporting to the group maintaining the data base.

5.05 The equipment engineer is responsible for assuring that notice of completion for these items of equipment is furnished to the TIRKS group maintaining the data base.

5.06 The following procedures should be followed in obtaining the completion information required for these items of equipment. These are interim procedures that will eventually be integrated into the basic completion reporting system.

(a) The data listing shown in Fig. 8 should be furnished to the engineer by the TIRKS group prior to the job completion date. This printout is based on information furnished to the TIRKS group through distribution of the equipment order (See Section 790-100-320SW).

(b) Upon job completion, the engineer should verify that the physical installation does agree with the printout information. Discrepancies found that are unacceptable should be corrected. For discrepancies that are acceptable, the printout should be corrected to properly reflect the physical installation. This printout, corrected if necessary to reflect the actual physical installation, should then be returned to the TIRKS group.

(c) This verification is the responsibility of the job engineer. It can be accomplished in one of two ways:

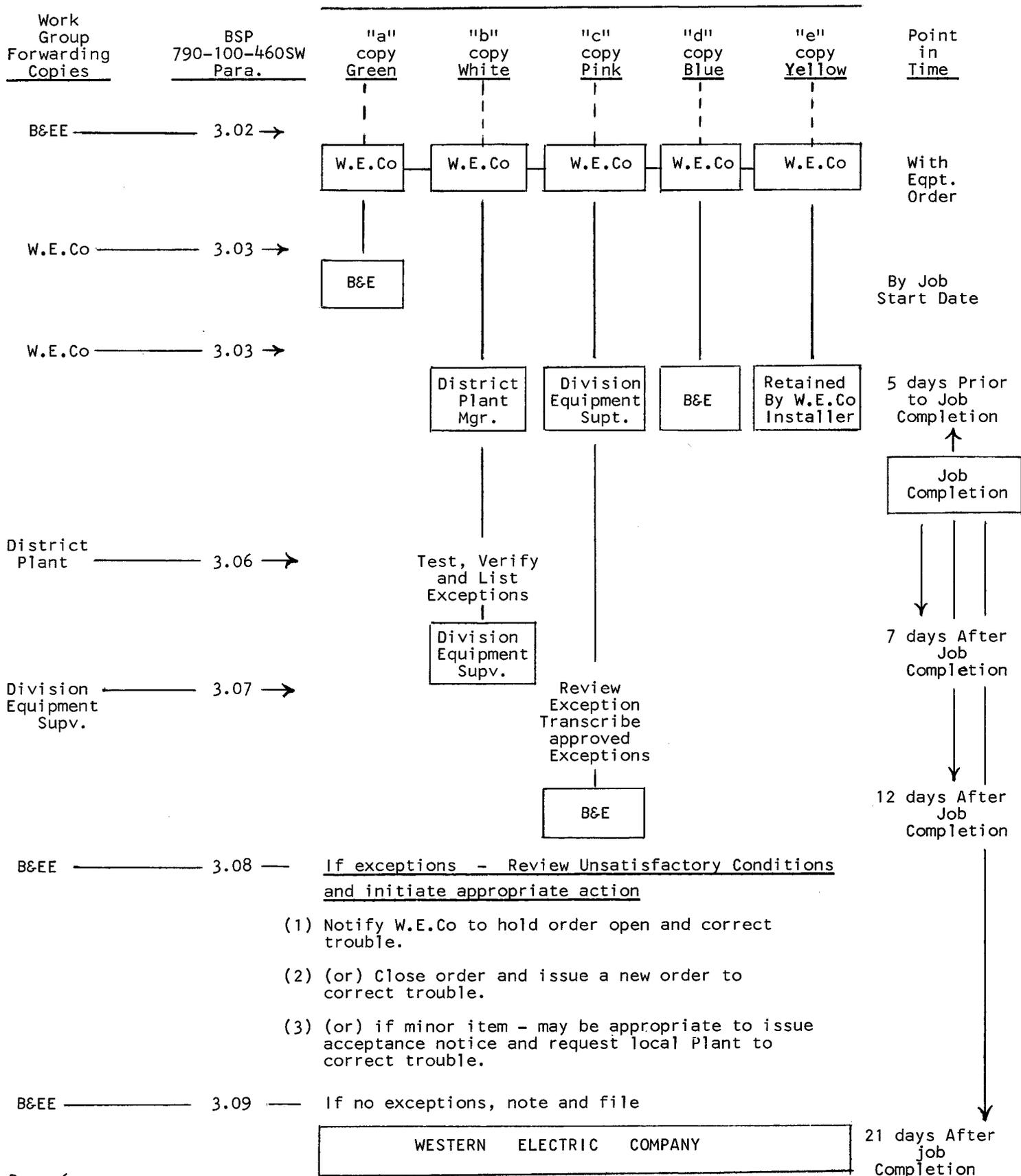
(1) Actual field visit by the engineer (combined with other job acceptance functions).

(2) Transmittal of the printout to the local Plant Supervisor or other qualified Plant representative. Figure 9 is an example of a typical transmittal form. Upon receipt of the marked printout from the Plant Department, the engineer should review any corrections made, transcribe required changes to office drawings, and forward the printout to the TIRKS group.

(3) Follow-up procedures are essential to verify timely receipt of the corrected form when transmitted to the field.

FIGURE 1

EQUIPMENT ACCEPTANCE NOTICE
FORM SW-6030: FLOW DIAGRAM



FORM SW-6030a

FIG. 2 - Form SW-6030a - Installation Start Notice

W. E. CO. SUPV. SHALL ENTER
ACTUAL START DATE, DETACH
& FORWARD THIS COPY TO
BLDG. & EQPT. ENG. NO LATER
THAN DAY OF START

FORM SW-6030-a
(REV. 5-70)

SOUTHWESTERN BELL TELEPHONE COMPANY
INSTALLATION START NOTICE

BLDG. & EQUIPMENT ENGR.
ENGINEER OF EQUIPMENT

ISSUED _____ DATE _____
BY BLDG. & EQPT. ENG. ENGR. OF EQPT.

THE WESTERN ELECTRIC COMPANY INSTALLATION OF ALL EQUIPMENT COVERED BY
TELEPHONE COMPANY ORDER NO. _____ UNDER

SPECIFICATION _____ E. F. & I. ORDER _____
ROUTINE ORDER _____

JOB DESCRIPTION _____

AT _____ TOWN _____ OFFICE _____

ACTUALLY STARTED ON _____ DATE _____

SIGNED

W. E. CO. SUPV. DATE _____

REFERENCE-BSP 010-300-901SW

FIG. 3 - Form SW-6030b - Equipment Acceptance Notice

W. E. CO. SUPV. SHALL FORWARD THIS COPY TO DIST. PLANT SUPT. NO LATER THAN MONDAY PRECEDING SCHEDULED COMPLETION DATE

FORM SW-6030-b (REV. 5-70)

SOUTHWESTERN BELL TELEPHONE COMPANY EQUIPMENT ACCEPTANCE NOTICE

ISSUED BY BLDG. & EQPT. ENGR. OF EQPT. DATE

DISTRICT PLANT SUPERINTENDENT:

THE WESTERN ELECTRIC COMPANY INSTALLATION OF ALL EQUIPMENT COVERED BY TELEPHONE COMPANY ORDER NO. _____ UNDER

SPECIFICATION ROUTINE ORDER _____ E. F. & I. ORDER _____

JOB DESCRIPTION _____

AT _____ TOWN _____ OFFICE _____

ACTUALLY STARTED ON _____ DATE _____

AND COMPLETED ON _____ DATE _____ SIGNED _____

W. E. CO. SUPV. DATE

PLEASE HAVE YOUR LOCAL FORCES CHECK THIS JOB AND ADVISE WHETHER THE EQUIPMENT COVERED BY THE ABOVE SPECIFICATION HAS BEEN INSTALLED COMPLETE, TESTED, AND READY FOR SERVICE BY THE WESTERN ELECTRIC COMPANY. NOTE ANY SHORTAGES OR DEFECTS BELOW.

DIVISION EQUIPMENT SUPERVISOR:

THE ABOVE INSTALLATION HAS BEEN INSPECTED AND WAS COMPLETED IN ACCORDANCE WITH THE ABOVE SPECIFICATION, EXCEPT AS NOTED BELOW:

SIGNED

DIST. PLANT SUPT. DATE

(DIST. PLANT SUPT. SHALL FORWARD TO DIV. EQPT. SUPV. WITHIN 7 DAYS AFTER SCHEDULED JOB COMPLETION DATE.)

REFERENCE-BSP 010-300-901SW

FIG. 4 - Form SW-6030a - Equipment Acceptance Notice

W. E. CO. SUPV. SHALL FORWARD THIS COPY TO DIV. EQUIP. SUPV. NO LATER THAN MONDAY PRECEDING SCHEDULED COMPLETION DATE

FORM SW-6030-a (REV. 5-70)

SOUTHWESTERN BELL TELEPHONE COMPANY EQUIPMENT ACCEPTANCE NOTICE

ISSUED BY BLDG. & EQPT. ENGR. DATE ENGR. OF EQPT.

DIVISION EQUIP. SUPERVISOR:

THE WESTERN ELECTRIC COMPANY INSTALLATION OF ALL EQUIPMENT COVERED BY TELEPHONE COMPANY ORDER No. _____ UNDER

SPECIFICATION ROUTINE ORDER _____ E. F. & I. ORDER _____

JOB DESCRIPTION _____

AT _____ TOWN _____ OFFICE _____

ACTUALLY STARTED ON _____ DATE _____

AND COMPLETED ON _____ DATE _____ SIGNED _____

W. E. CO. SUPV. DATE

PLEASE HAVE YOUR LOCAL FORCES CHECK THIS JOB AND ADVISE WHETHER THE EQUIPMENT COVERED BY THE ABOVE SPECIFICATION HAS BEEN INSTALLED COMPLETE, TESTED, AND READY FOR SERVICE BY THE WESTERN ELECTRIC COMPANY. NOTE ANY SHORTAGES OR DEFECTS BELOW.

BUILDING & EQUIPMENT ENGR. _____

CITY _____

THE ABOVE INSTALLATION HAS BEEN INSPECTED AND WAS COMPLETED IN ACCORDANCE WITH THE ABOVE SPECIFICATION, EXCEPT AS NOTED BELOW:

SIGNED

DIV. EQUIPMENT SUPV. DATE

(DIV. EQUIP. SUPV. SHALL FORWARD TO BLDG. & EQPT. ENGR. OR ENGR. OF EQPT. WITHIN 12 DAYS AFTER SCHEDULED JOB COMPLETION DATE.)

REFERENCE-BSP 010-300-901SW

FIG. 5 - Form SW-6030d - Installation Completion Notice

W. E. CO. SUPV. SHALL ENTER ACTUAL COMPLETION DATE, DETACH & FORWARD THIS COPY TO BLDG. & EQPT. ENGR. NO LATER THAN MONDAY PRECEDING SCHEDULED COMPLETION DATE

FORM SW-6030-d (REV. 5-70)

SOUTHWESTERN BELL TELEPHONE COMPANY INSTALLATION COMPLETION NOTICE

BLDG. & EQUIPMENT ENGR. ENGINEER OF EQUIPMENT

ISSUED BY BLDG. & EQPT. ENGR. DATE ENGR. OF EQPT.

Blank lines for signature and date of the Bldg. & Equipment Engr.

THE WESTERN ELECTRIC COMPANY INSTALLATION OF ALL EQUIPMENT COVERED BY TELEPHONE COMPANY ORDER No. UNDER

SPECIFICATION ROUTINE ORDER E. F. & I. ORDER

JOB DESCRIPTION

AT TOWN OFFICE

ACTUALLY STARTED ON DATE

AND COMPLETED ON DATE SIGNED

W. E. CO. SUPV. DATE

MANWEEKS

REMARKS OR EXCEPTION ITEMS:

REFERENCE-BSP 010-300-901SW

FIG. 6 - Form SW-6030e - Equipment Acceptance Notice

HELD BY INSTALLER

FORM SW-6030-e
(REV. 5-70)

SOUTHWESTERN BELL TELEPHONE COMPANY
EQUIPMENT ACCEPTANCE NOTICE

ISSUED _____
BY BLDG. & EQPT. ENG. DATE
ENGR. OF EQPT.

THE WESTERN ELECTRIC COMPANY INSTALLATION OF ALL EQUIPMENT COVERED BY
TELEPHONE COMPANY ORDER No. _____ UNDER

SPECIFICATION _____
ROUTINE ORDER _____ E. F. & I. ORDER _____

JOB DESCRIPTION _____

AT _____ TOWN _____ OFFICE _____

ACTUALLY STARTED ON _____
DATE

AND COMPLETED ON _____
DATE SIGNED

W. E. CO. SUPV. DATE

MANWEEKS _____

REMARKS OR EXCEPTION ITEMS:

REFERENCE-BSP 010-300-901SW

FIG. 7 - Form SW-9558(a-f) Progress Report - Plant Install Order

010-300-9035W

INSTALLER'S COPY
PROGRESS REPORT - PLANT INSTALL ORDER

Form SW-9558f
(5-70)

Date of Issuance _____

Area _____ Division _____

District _____ Exch. Loc. _____

Attached with this form is a specification outlining a Plant Install job at _____

This job consists of _____

It is covered under:

Specification _____	Sched. Equipment on job date _____
Requisition No. _____	Suggested start date _____
Est., RO, KCO No. _____	Required Completion Date _____

Originated By: _____
Address: _____

SCHEDULES ENGINEER
Section 1

TO SCHEDULE ENGINEER:

This is to inform you that this Plant Install Job will Not be completed by the required date. We have assigned a tentative Start Date of _____, and a new Completion Date of _____ for the following reasons: _____

APPROVED _____ Dist. Plant Supt. APPROVED _____ Div. Maintenance Supv.

REVISED JOB SCHEDULE
Section 2

TO SCHEDULE ENGINEER:

The Equipment was received on date _____

The actual start date on this order was _____

Date _____ Local Plant Dept. Supervisor

START NOTICE
Section 3

TO DIST. PLANT SUPT.
TO DIV. MTCE. SUPV.
TO SCHEDULE ENGINEER

The actual complete date on this order was _____

Complete: _____

Date _____ Local Plant Dept. Supervisor

COMPLETION
Section 4

The Plant Department Supervisor responsible for the installation of this job will retain this copy for his file.

FIG. 8 - TIRKS Completion Verification

INTERIM EQUIPMENT ORDER CONTROL SYSTEM
Completion Report Transmittal

To: _____ Name _____ _____ Address _____ _____ City _____ State _____	From: _____ Name _____ Date _____ _____ Address _____ _____ City _____ State _____ Tel. No. _____
--	---

Please arrange to verify the items listed below for equipment (installed, removed, changed or retired-in-place) indicated on the attached form:

- . Quantity
- . Equipment Numbering (From - To)
- . Relay Rack Number
- . Completion Date

Instructions

1. Enter in red on the attached form:
 - A. Check mark (✓) for each verified item.
 - B. Line under each item that is different.
 - C. Correct (found in field) above each item that is found different.

NOTE: If equipment installed is not completed, circle item number and enter the new expected date of completion.
2. Enter your name, date and telephone number in spaces provided below.
3. Return this and the attached form to originator.

Verified By: _____ Date _____
 Telephone No. _____

Reference: BSP 756-545-701

FIG. 9 - Completion Report Transmittal - Typical

INTERIM EQUIPMENT ORDER CONTROL SYSTEM

Completion Report Transmittal

Date _____

To: Chief Switchman

From: TIRKS Group

Room 559
100 n. 12th
St. Louis, Mo. 63101
314-247-2893

Attached is a printout, called COMPLETION REPORT FOR FIELD CHECK. You are requested to verify this report by physically checking that the equipment listed on the printout was installed, removed, changed or retired in your office as specified on the COMPLETION REPORT. A check against your office records will not suffice.

The following items are to be verified on the printout:

- Relay Rack Number
- Equipment Numbering (From - To)
- Floor
- SD Drawing Number of Equipment
- Office Stenciling
- Frame and Block Identification
- Lead Terminations
- Lead Stenciling

The COMPLETION REPORT is to be verified and returned in accordance with the instructions below. A brief explanation of the printout is attached to aid you in its verification.

INSTRUCTIONS

1. Enter in red on Printout:

- (a) A check mark for each verified item.
- (b) A line under each item that is different.
- (c) The actual data above each item which differed, as determined by the field check.

NOTE:

If the equipment installation, removal, etc. is not completed, circle the REC. NO. on the printout and enter the new expected completion date under EXPECTED DATE on the printout.

2. Enter your name, date and telephone number in the spaces provided below.

3. Return this form, with the printout attached, to the TIRKS Group listed above.

Verified By _____ Date _____

Telephone No. _____

BISP 56-54-516SWSL

EAA LOCATION ORDER NO. TYPE SUPL AUTH ACO/ASCC WECO CRER

SL STLSM001 37-7-275E7 ADD 3039 15773

TYPE	REC NO.	ITEM NO.	INV	EQUIPMENT TYPE	QTY	FROM - TC	RELAY FACK	FLR	EXPECTED DATE	COMPLETE DATE	CD NO.	FRM	BLCK	T D	T L	S D	S L	N	C	M
------	---------	----------	-----	----------------	-----	-----------	------------	-----	---------------	---------------	--------	-----	------	-----	-----	-----	-----	---	---	---

ACC	001			SFMCL20DRA	72	1- 72	212.01	02	8/18/74	/ /	01	M2	C167	Y	Y	Y	Y	N	N	Y
		SC-1C240-02	OFF.	STEN. FU & AUX SIG			ECI # 015604													
		TRANS DROP		T,R,T1,R1																
		TRANS LINE		T,R,T1,R1																
		SIG DROP		E,M,SB,SG																
		SIG LINE		A,E																
		MISC		S,S2																

ACC	002			SFMCL20DRA	72	1- 72	212.03	02	8/18/74	/ /	01	M2	B167	Y	Y	Y	Y	N	N	Y
		SC-1C240-02	OFF.	STEN. FU & AUX SIG			ECI # 015604													
		TRANS DROP		T,R,T1,R1																
		TRANS LINE		T,R,T1,R1																
		SIG DROP		E,M,SB,SG																
		SIG LINE		A,E																
		MISC		S,S2																

ACC	003			SC-97047FC	66	1- 66	212.11	02	8/18/74	/ /										
-----	-----	--	--	------------	----	-------	--------	----	---------	-----	--	--	--	--	--	--	--	--	--	--

ADD	004			MTM2310ARB	78	1- 78	212.05	02	8/18/74	/ /	01	M2	P149	Y	Y	Y	Y	N	N	N
		SD-1C359-01	OFF.	STEN. MET FAC TERM			ECI # 017675													
		TRANS DROP		T,R,T1,R1/1,R,A,B																
		TRANS LINE		T,R,T1,R1																
		SIG DROP		AS1,AS2																
		SIG LINE		BS1,BS2,EB,MB																

ACC	005			MTM2310ARB	78	1- 78	212.07	02	8/18/74	/ /	01	M2	P155	Y	Y	Y	Y	N	N	N
		SC-1C359-01	OFF.	STEN. MET FAC TERM			ECI # 017675													
		TRANS DROP		T,R,T1,R1/1,R,A,B																
		TRANS LINE		T,R,T1,R1																
		SIG DROP		AS1,AS2																
		SIG LINE		BS1,BS2,EB,MB																

FIG. 10 - COMPLETION REPORT FOR FIELD CHECK

FIG. 10 - Completion Report For Field Check

FIG. 10 (cont'd)

Attachment

EXPLANATION OF PRINTOUT

Following is an explanation of the items that need to be verified on the COMPLETION REPORT FOR FIELD CHECK.

RELAY RACK NUMBER - The Relay Rack Number will be found printed under RELAY RACK in the middle of the printout. It should correspond to the actual RR number in the office.

EQUIPMENT NUMBERING (From-To) - The equipment count appears under the FROM-TO heading on the printout and is located immediately to the left of the RELAY RACK column. It is to correspond to the actual equipment numbering.

FLOOR - The floor identification appears printed under FLR, which is immediately to the right of the RELAY RACK column.

SD DRAWING NUMBER - Under the heading of REC. NO. which appears on the left side of the printout, there is printed the SD number associated with the equipment. It should correspond to the number on the equipment.

OFFICE STENCILING - The type of equipment involved and the stenciling by which it should be identified in the office, appear under the INV heading which is to the right of the REC NO column. eg. V4 APP or SIG LD EXT

FRAME & BLOCK IDENTIFICATION -
Under the FRM heading, located in the right portion of the printout, the type of frame on which the equipment is terminated (eg. MDF, CDF, IDF, TDF) should be written over the printed numeric or alphabetic code.
Under BLCK, immediately to the right of the FRM heading, there appears the number of the frame block on which the equipment is terminated.
For horizontal frame locations, the block number is preceded by a letter. eg. H006.
For vertical frame locations, the letter comes after the number. eg. 006H.

LEAD TERMINATIONS - At the far right of the printout there appears the following heading

T	T	S	S	N	C	M
D	L	D	L			

where

TD = Transmission Drop
TL = Transmission Line
SD = Signal Drop
SL = Signal Line
N = Network Lead
C = Control Lead
M = Miscellaneous Lead

FIG. 10 (cont'd)

Beneath each of these headings is printed an N or Y, where N stands for No and Y for Yes. With respect to the lead terminations, the N or Y indicates if the lead in question is to be terminated (Y for Yes) or not terminated on the frame (N for No).

eg. T
D

= Transmission Drop lead should not be terminated on the frame.

N

A check mark above each N or Y indicates field concurrence with the printout. Differences between the printout and the field conditions should be marked above the respective N or Y.

LEAD STENCILING - All lead terminations marked with a Y on the printout are to be checked for proper stenciling on the frame. This stenciling can be found listed beneath the associated SD-Number on the left - hand side of the printout.

eg. Sig Drop E,M
Sig Line T,R,/A,B,/A,D,*

* The (/) indicates that those lead sets could be stenciled T,R or A,B or A,D. The red check marked should be above the actual stenciling.

If the lead sets are terminated on separate blocks, whereas the printout lists one block only, the second block location and the associated stenciling is to be marked on the printout.