

**QWEST Communications
International Inc.
Technical Publication**

**Mechanized Invoice
Interpretation
of TCIF Guidelines**

NOTICE

This document contains the QWEST Communications International Inc. interpretation of the Telecommunications Industry Forum (TCIF) Guidelines for Issue One of the Mechanized Invoice Transaction Set 810.

This interpretation specifies all requirements necessary for the PICS/DCPR (BVAPP) System to process the electronic data transmission of Transaction Set 810.

QWEST Communications International Inc. reserves the right, without prior notice, to revise this publication for any reason.

If further information is required, please contact:

QWEST Communications International Inc.
Manager – New Services Planning
700 W. Mineral Ave. MN-F15.15
Littleton, CO 80120
(303) 707-7107
(303) 707-9497 Fax #
E-mail: jhsmit2@qwest.com

COMMENTS on PUB 77364

PLEASE TEAR OUT AND SEND YOUR COMMENTS/SUGGESTIONS TO:

QWEST Corporation
Manager – New Services Planning
700 W. Mineral Ave. MN-F15.15
Littleton, CO 80120
(303) 707-7107
(303) 707-9497 Fax #
E-mail: jhsmi2@qwest.com

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DATA SEGMENT SEQUENCE

MECHANIZED INVOICE TRANSACTION
HEADING AREA

1. Data Segment Sequence

1.2 Mechanized Invoice Transaction Heading Area

Segment Identifier	Title	Req. Designator	Max Use	Loop ID/Repeat Counts	Explanatory Comments
ST	Transaction Set Header	M	1		
BIG	Beginning Segment (Invoice)	M	1		
NTE	Note	F	100		Can appear anywhere after the BIG Segment.
@ CUR	Currency	-	-		
N1	Name	0	1	N1/5	Loop N1 is optional, but if used, segment N1 is mandatory.
@ N2	Additional Name	-	-		
N3	Street Address	0	2		
N4	City/State	0	1		
@ REF	Reference Numbers	-	-		
PER	Administrative Communications Contact	0	3		
ITD	Terms/Deferred Terms of Sale	0	5		
DTM	Date/Time Reference	0	1		
FOB	F.O.B. Related Instructions	0	1		

@ Segment not used by the Telecommunications Industry.

DATA SEGMENT SEQUENCE

MECHANIZED INVOICE TRANSACTION
DETAIL AREA

Segment Identifier	Req. Title	Designator	Max Use	Loop ID/Repeat Counts	Explanatory Comments
IT1	Baseline Item Data	M	1		At least one occurrence of IT1 loop is required.
@ CUR	Currency	-	-		
SLN	Subline Item Detail	0	100		
J2X	Item Description	0	1000		
@ IT3	Additional Item Data	-	-		
@ CTP	Pricing/Discounting Infor.	-	-		
@ IT4	Item Physical Details	-	-		
ITA	Allowance or Charge	0	10		Segment also in Summary Area.
@ ITD	Terms/Deferred Terms of Sale	-	-		IT1/10,000
N1	Name	0	1		
@ N2	Additional Name	-	-		
N3	Street Address	0	2	N1/5	Loop N1 is optional, but if used, segment N1 is mandatory.
N4	City/State	0	1		
@ REF	Reference Numbers	-	-		
PER	Administrative Communications Contact	0	3		
@ DTM	Date/Time Reference	-	-		Segment also in Header Area.
@ CAD	Carrier Detail	-	-		Segment also in Summary Area.

@ Segment not used by the Telecommunications Industry.

DATA SEGMENT SEQUENCE

MECHANIZED INVOICE TRANSACTION
 SUMMARY AREA

Segment Identifier	Req. Title	Desig- nator	Max Use	Loop ID/ Repeat Counts	Explanatory Comments
TDS	Total Monetary Value Summary	M	1		
CAD	Carrier Detail	0	1		
ITA	Allowance or Charge	0	10		Segment also in Detail Area.
ISS	Invoice Shipment Summary	0	1		
CTT	Transaction Totals	M	1		Number of line Items (CTT01) is the accumulation of the number of IT1 segments. The Hash Total (CTT02) is the sum of all Quantity Invoiced (IT102) amounts.
SE	Transaction Set Trailer	M	1		

@ Segment not used by the Telecommunications Industry.

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INVOICE TRANSACTION SET
 DETAIL DESCRIPTION

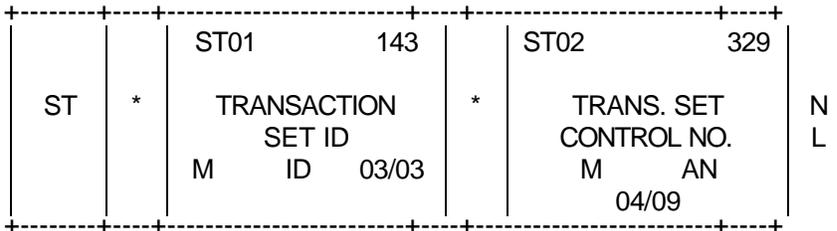
2. Invoice Header Segments

2.1 ST - Transaction Set Header

Purpose: To identify the start of each transaction set.

Spec: Mandatory Max Length = 17 Max Use = 1

Diagram:



ST01. Transaction Set I.D. (Data Element #143)
 (Spec: Mandatory Type = ID Min/Max = 03/03)

This data element identifies the type of transaction set that is to follow. '810' will be used to indicate that this is an invoice transaction set. The Functional ID (GS01) value in the GS segment must be "IN".

ST02. Transaction Set Control Number (Data Element #329)
 (Spec: Mandatory Type = AN Min/Max - 04/09)

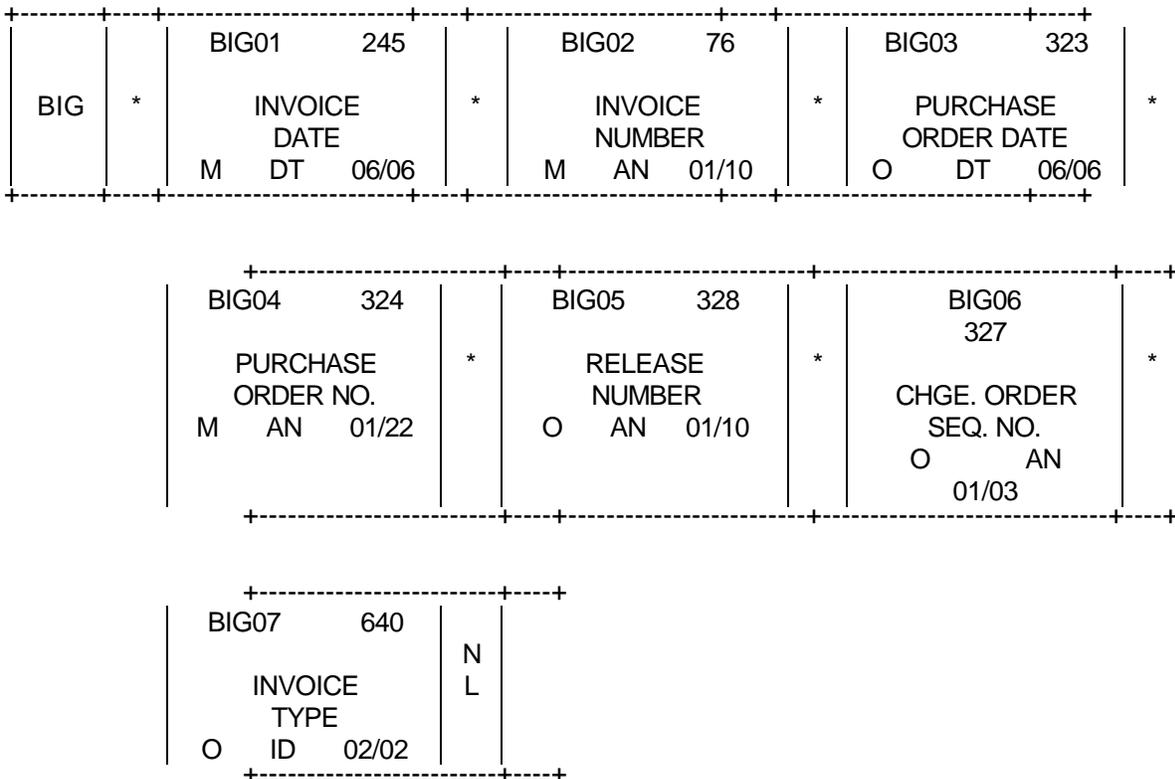
This data element is the identifying control number assigned by the originator of the transaction set. The value of this element must equal the same data element in the Transaction Set Trailer (SE02).

2.2 BIG - Beginning Segment (Invoice)

Purpose: To indicate the beginning of an invoice transaction set and transmit identifying numbers and dates.

Spec: Mandatory Max Length = 107 Max Use = 1

Diagram:



BIG01. Invoice Date (Data Element #245)

(Spec: Mandatory Type = DT Min/Max = 06/06)

The invoice date is assigned by the sending party. It indicates the date the invoice was created by the sender.

BIG02. Invoice Number (Data Element #76)

(Spec: Mandatory Type = AN Min/Max = 01/10)

The invoice number is assigned by the sending party. Note that the maximum length of this data element is less than ANSI.

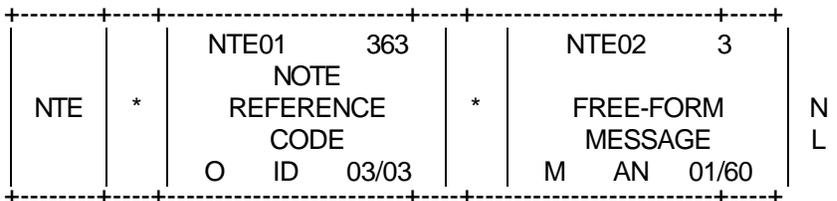
- BIG03. Purchase Order Date (Data Element #323)
(Spec: Optional Type = DT Min/Max = 06/06)
The Purchase Order Date as contained in the original Purchase Order is to be returned on the Invoice transaction set.
- BIG04. Purchase Order Number (Data Element #324)
(Spec: Mandatory Type = AN Min/Max = 01/22)
This data element contains the Purchase Order Number provided on the original P.O. For central office equipment purchases, this must be the 10 character BV number.
- BIG05. Release Number (Data Element #328)
(Spec: Optional Type = AN Min/Max = 01/10)
This number identifies a release against a standard or blanket purchase order previously agreed to by the trading partners. Note that the maximum length of this data element is less than ANSI.
- BIG06. Change Order Sequence Number (Data Element #327)
(Spec: Optional Type = AN Min/Max = 01/03)
This number is used to indicate a change to a previously generated purchase order. It is to be used for audit and verification purposes. Note that the maximum length of this data element is less than ANSI.
- BIG07. Invoice Type (Data Element #640)
(Spec: Optional Type = ID Min/Max = 02/02)
This is a code specifying the type of invoice. The TI-recognized codes can be found in Appendix A. This is to be used for final billing only. Code 'RE' (Rebill) can only be used in PICS/DCPR (BVAPP) if previously sent invoice has not been paid.

2.3 NTE - Note

Purpose: To provide information in a free-form format to meet purposes deemed necessary by and negotiated between trading partners.

Spec: Floating Max Length = 69 Max Use = 100

Diagram:



NTE01. Note Reference Code (Data Element #363)
 (Spec: Optional Type = ID Min/Max = 03/03)
 This data element defines the type of note or message. The TI-recognized codes can be found in Appendix A.

NTE02. Free-Form Message (Data Element #3)
 (Spec: Mandatory Type = AN Min/Max = 01/60)
 This data element is the free-form note.

NOTE: 1. This is an optional segment that permits free-form information/(data which, under the ANSI X12 standard implementation, is not machine processible. The use of the 'NTE' Segment should, therefore, be avoided, if at all possible, in an automated environment.

This segment may appear anywhere within the transaction set after the Beginning Segment (BAK) and before the Transaction Set Trailer (SE). It may be used in all loops, except as the first segment in a loop.

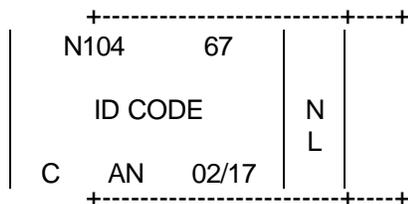
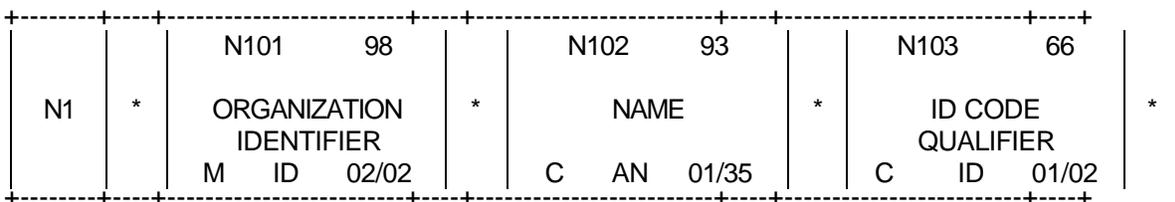
2.4 N1 - Name

Purpose: To identify a party by the type of organization, name, or code. If the Name (N102) is used in this segment, the N3 and N4 segments are required.

NOTE: For PICS/DCPR (BVAPP), the vendor must send either the name or the code, not both.

Spec: Optional Max Length = 63 Max Use = 1 N1 Loopstart Max Loops = 5

Diagram:



N101. Organization Identifier (Data Element #98)
(Spec: Mandatory Type = ID Min/Max = 02/02)

This data element defines the organization specified in the Name data element (N102). The preferred TI-recognized codes for this transaction are:

<u>CODE</u>	<u>DEFINITION</u>
BY	Buyer
SE	Seller

A complete list of the TI-recognized codes can be found in Appendix A.

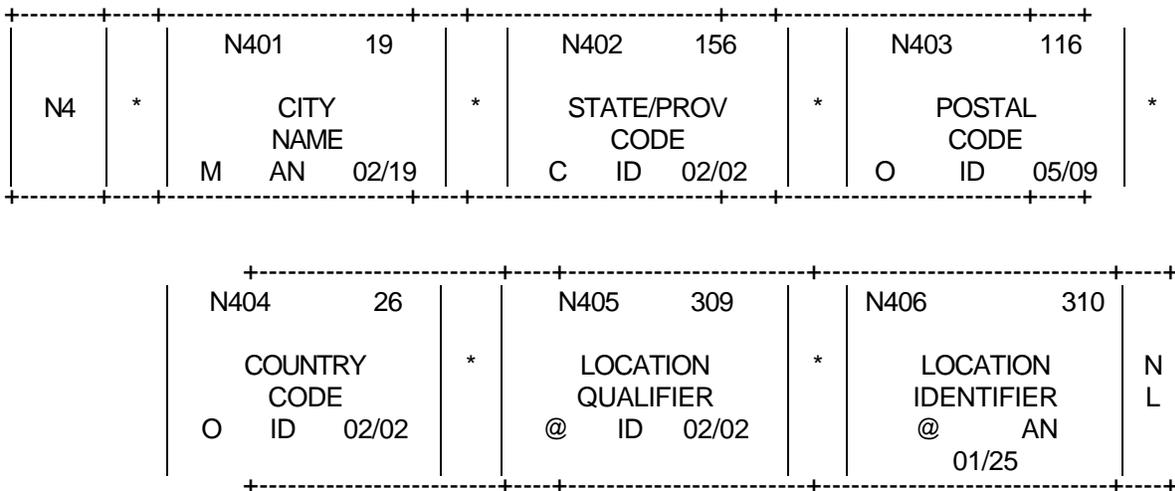
- N102. Name (Data Element #93)
(Spec: Conditional Type = AN Min/Max = 01/35)
This data element contains the name of the party referenced by the Organization Identifier (N101). See Note 1. May not use both name and code.
- N103. I.D. Code Qualifier (Data Element #66)
(Spec: Conditional Type = ID Min/Max = 01/02)
This data element identifies the type code found in the I.D. Code data element (N104). See Note 1. The TI-recognized codes can be found in Appendix A. 'ZZ' code must be present when using ID code qualifier (N103).
- N104. I.D. Code (Data Element #67)
(Spec: Conditional Type = AN Min/Max = 02/17)
This data element contains the mutually agreed upon code identifying the organization specified in the I.D. Code Qualifier (N103). See Note 1.
- Essential to all invoices processed through PICS/DCPR (BVAPP).
 - May not use both name and code.
 - Must be the same code as that of interchange header receiver ID (ISA 08) minus trailing blanks.
- NOTE: 1. Either N102 or N103 and N104 are required.

2.6 N4- City/State

Purpose: To specify the geographic location of the named party. This segment is required if the Name (N102) was specified in the N1 segment.

Spec: Optional Max Length = 68 Max Use = 1 Within the N1 loop

Diagram:



N401. City Name (Data Element #19)

(Spec: Mandatory Type = AN Min/Max = 02/19)

This data element specifies the city of the named party.

N402. State/Province Code (Data Element #156)

(Spec: Conditional Type = ID Min/Max = 02/02)

This data element is a two-position abbreviation as contained in the document FIPS-PUB-5-1. The document is available from:

National Technical Information Service
 Springfield, Virginia 22161

See Note 1.

- N403. Postal Code (Data Element #116)
(Spec: Optional Type = ID Min/Max = 05/09)
This data element identifies the postal zone code, excluding punctuation or blanks. For the United States, this is the ZIP Code.
- N404. ISO Standard Country Code (Data Element #26)
(Spec: Optional Type = ID Min/Max = 02/02)
This data element is a two-position code contained in the document Codes for Representation of Names and Countries (ISO 3166-1974(E)). The international standard provides a two-letter alphabetic code for representing the names of countries, dependencies, and other areas of special geopolitical interest for purposes of international exchange and general directions for the maintenance of the code. The standard is intended for use in any application requiring expression of entities in coded form. It is available from:

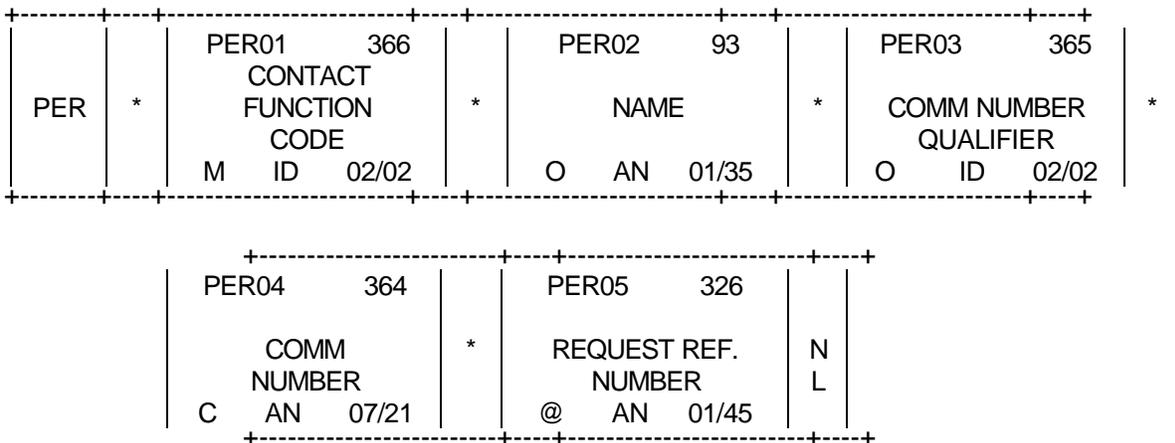
American National Standards Institute
1430 Broadway
New York, NY 10018
- N405. Location Qualifier (Data Element #309)
NOT USED BY TI.
- N406. Location Identifier (Data Element #310)
NOT USED BY TI.
- NOTE: 1. N402 is required only if City Name (N401) is in the USA or Canada.

2.7 PER - Administrative Communications Contact

Purpose: To identify a person or office to whom administrative communications should be directed.

Spec: Optional Max Length = 114 Max Use = 3 N1 loop end, if used.

Diagram:



PER01. Contact Function Code (Data Element #366)

(Spec: Mandatory Type = ID Min/Max = 02/02)

This data element contains a code identifying the major duty or responsibility of the person or group named. The valid codes for PICS/DCPR (BVAPP) are:

<u>CODE</u>	<u>DEFINITION</u>
AR	Accounts Receivable
AD	Accounting Dept.
BD	Buyer Name
CR	Customer Relations
OD	Order Dept.
SR	Sales Representative
ZZ	Mutually Defined

PER02. Name (Data Element #93)
(Spec: Optional Type = AN Min/Max = 01/35)
This data element is the free-form name of the person, official title, or related information.

PER03. Communication Number Qualifier (Data Element #365)
(Spec: Optional Type = ID Min/Max = 02/02)
This data element identifies the type of communication number which follows. See Note I. The preferred TI-recognized codes for this transaction are:

<u>CODE</u>	<u>DEFINITION</u>
IT	International Telephone
PS	Packet Switching
TE	Telephone
TL	Telex
TM	Telemail
TX	TWX

A complete list of the TI-recognized codes can be found in Appendix A.

PER04. Communication Number (Data Element #364)
(Spec: Conditional Type = AN Min/Max = 07/21)
This is the complete communication number including the country or area code when applicable. See Note I.

PER05. Request Reference Number (Data Element #326)
NOT USED BY TI.

NOTE: 1. If PER03 is used, PER04 is required.

2.8 ITD - Terms of Sale/Deferred Terms of Sale

Purpose: To specify terms of sale.

Spec: Optional Max Length = 155 Max Use = 5

Diagram:

ITD	*	ITD01	336	*	ITD02	333	*	ITD03	338	*
		TERMS TYPE			TERMS BASIS			TERMS DISC.		
		CODE			DATE CODE			PERCENT		
		M ID 02/02			M ID 01/02			C R 01/06		

		ITD04	370	*	ITD05	351	*	ITD06	446	*
		TERMS DISC.			TERMS DISC.			TERMS NET		
		DUE DATE			DAYS DUE			DUE DATE		
		C DT 06/06			C NO 01/03			C DT 06/06		

		ITD07	386	*	ITD08	362	*			
		TERMS NET			TERMS DISC.					
		DAYS			AMOUNT					
		C NO 01/03			C N2 01/10					

ITD01. Terms Type Code (Data Element #336)
(Spec: Mandatory Type = ID Min/Max = 02/02)

This data element specifies the valid type of payment terms. See Note 1.
The preferred TI-recognized codes for this transaction are:

<u>CODE</u>	<u>DEFINITION</u>
01	Basic
02	EOM
03	Fixed Date
05	Discount Not Applicable
06	Mixed
07	Extended
08	Basic - Discount Offered
09	Proximo
10	Instant

A complete list of the TI-recognized codes can be found in Appendix A.

ITD02. Terms Basis Date Code (Data Element #333)
(Spec: Mandatory Type = ID Min/Max = 01/02)

This data element defines the terms upon which payment will be based.
See Note 2. The preferred TI-recognized codes for this transaction are:

<u>CODE</u>	<u>DEFINITION</u>
1	Ship Date
2	Delivery Date
3	Invoice Date
4	Specified Date - See Terms Net Due Date (ITD06)
5	Invoice Receipt Date

A complete list of the TI-recognized codes can be found in Appendix A.

- ITD03. Terms Discount Percent (Data Element #338)
(Spec: Conditional Type = R Min/Max = 01/06)
This data element is the percentage discount offered by the originator if the invoice is paid on or before the Terms Discount Due Date (ITD04) or within the Terms Discount Days Due (ITD05). See Notes 1 and 3.
- ITD04. Terms Discount Due Date (Data Element #370)
(Spec: Conditional Type = DT Min/Max = 06/06)
This date is the date payment is due if the discount is to be earned. See Notes 3 and 4.
- ITD05. Terms Discount Days Due (Data Element #351)
(Spec: Conditional Type = NO Min/Max = 01/03)
This data element contains the number of days after the terms basis date by which payment is due if the discount is to be earned. See Notes 3 and 4.
- ITD06. Terms Net Due Date (Data Element #446)
(Spec: Conditional Type = DT Min/Max = 06/06)
This data element is the date when the total invoice amount becomes due. See Notes 1 and 2.
- ITD07. Terms Net Days (Data Element #386)
(Spec: Conditional Type = NO Min/Max = 01/03)
This data element is the number of days after the terms basis date when the total invoice amount becomes due. See Note 1.
- ITD08. Terms Discount Amount (Data Element #362)
(Spec: Conditional Type = N2 Min/Max = 01/10)
This data element contains the total amount of the terms discount. See Notes 1 and 4.
- ITD09. Terms Deferred Due Date (Data Element #388)
NOT USED BY TI.

ITD10. Deferred Amount Due (Data Element #389)
NOT USED BY TI.

ITD11. Percent Invoice Payable (Data Element #342)
NOT USED BY TI.

ITD12. Description (Data Element #352)
NOT USED BY TI.

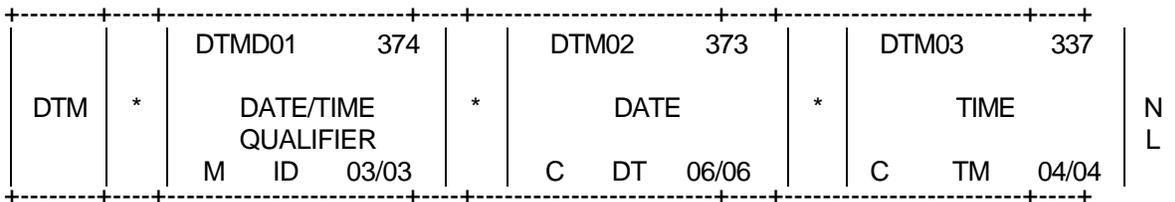
- NOTES:
1. If ITD01 equals "05," ITD06 or ITD07 is required. If ITD01 does not equal "05," ITD03 or ITD08 is required.
 2. If ITD02 equals '4' (Specified Date), then indicate that date in ITD06.
 3. If ITD03 is used, either ITD04 or ITD05 is required.
 4. If ITD08 is used, either ITD04 or ITD05 is required.

2.9 DTM - Date/Time Reference

Purpose: To specify pertinent dates and times.

Spec: Optional Max Length = 20 Max Use = I

Diagram:



DTM01. Date/Time Qualifier (Data Element #374)

(Spec: Mandatory Type = ID Min/Max = 03/03)

This data element identifies the type of date/time information that is to follow. The preferred PICS/DCPR (BVAPP) code for this transaction is:

<u>CODE</u>	<u>DEFINITION</u>
-------------	-------------------

001	Shipped on this Date/Time
-----	---------------------------

A complete list of the TI-recognized codes can be found in Appendix A.

DTM02. Date (Data Element #373)

(Spec: Conditional Type = DT Min/Max = 06/06)

This data element is the date associated with the Date/Time Qualifier (DTM01). See Note 1.

DTM03. Time (Data Element #337)

(Spec: Conditional Type = TM Min/Max = 04/04)

This data element is the time associated with the Date/Time Qualifier (DTM01). See Note 1.

NOTE: 1. Either DTM02 or DTM03 is required.

2.10 FOB - F.O.B. Related Instructions

Purpose: To specify transportation instructions relating to shipment. The FOB point is always treated as a destination point.

Spec: Optional Max Length = 185 Max Use = 1

Diagram:

FOB	*	FOB01 146 SHIPMENT METHOD OF PAYMENT M ID 02/02	*	FOB02 376 TRANS. RESP. LOCATION QUALIFIER O ID 02/02	*	FOB03 352 DESCRIPTION C AN 01/80	*
-----	---	---	---	--	---	--	---

FOB04 334 TRADE TERMS QUALIFIER O ID 02/02	*	FOB05 335 TRADE TERMS CODE C ID 03/06	*	FOB06 377 TITLE PASS. LOCATION QUALIFIER O ID 02/02	*
---	---	--	---	---	---

FOB07 352 DESCRIPTION C AN 01/80	N L
--	--------

FOB01. Shipment Method of Payment (Data Element #146)

(Spec: Mandatory Type = ID Min/Max = 02/02)

This data element contains a code that identifies the payment method for transportation charges. It usually indicates which party will pay the carrier. The TI-recognized codes can be found in Appendix A.

FOB02. Transportation Responsibility Location Qualifier (Data Element #376)

(Spec: Optional Type = ID Min/Max = 02/02)

This data element specifies the location at which responsibility for the shipment changes. See Notes 1 and 2. The preferred TI-recognized codes for this transaction are:

<u>CODE</u>	<u>DEFINITION</u>
DE	Destination
OR	Origin

A complete list of the TI-recognized codes can be found in Appendix A, data element list #309.

FOB03. Description (Data Element #352)

(Spec: Conditional Type = AN Min/Max = 01/80)

This data element contains the free-form description to clarify the Transportation Location Qualifier (FOB02). See Notes 1 and 2.

FOB04. Trade Terms Qualifier (Data Element #334)

(Spec: Optional Type = ID Min/Max = 02/02)

This data element describes the transportation responsibility criteria. See Notes 1 and 3. The preferred TI-recognized code for this transaction is:

<u>CODE</u>	<u>DEFINITION</u>
02	TDCC List

FOB05. Trade Terms Code (Data Element #335)

(Spec: Conditional Type = ID Min/Max = 03/06)

This code indicates the trade terms which apply to the responsibility for shipment transportation. See Notes 1 and 3. The TI-recognized codes can be found in Appendix A, ASC X12.

FOB06. Title Passage Location Qualifier (Data Element #377)

(Spec: Optional Type = ID Min/Max = 02/02)

This data element specifies whether the FOB point is the origin or destination. See Note 4. Valid codes for PICS/DCPR (BVAPP) are:

<u>CODE</u>	<u>DEFINITION</u>
DE	Destination
OR	Origin

FOB07. Description (Data Element #352)

(Spec: Conditional Type = AN Min/Max = 01/80)

This data element contains a description of the specific location at which title to the shipment passes, as indicated by the Title Passage Location Qualifier (FOB06). See Note 4.

- NOTES:
1. FOB02, FOB03, FOB04, and FOB05 describe which party has the final responsibility for the final cost of transportation and/or the risk of loss while the material is in transit.
 2. If FOB02 is used, FOB03 is required.
 3. If FOB04 is used, FOB05 is required.
 4. If FOB06 is used, FOB07 is required.

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INVOICE DETAIL SEGMENTS

3. Invoice Detail Segments

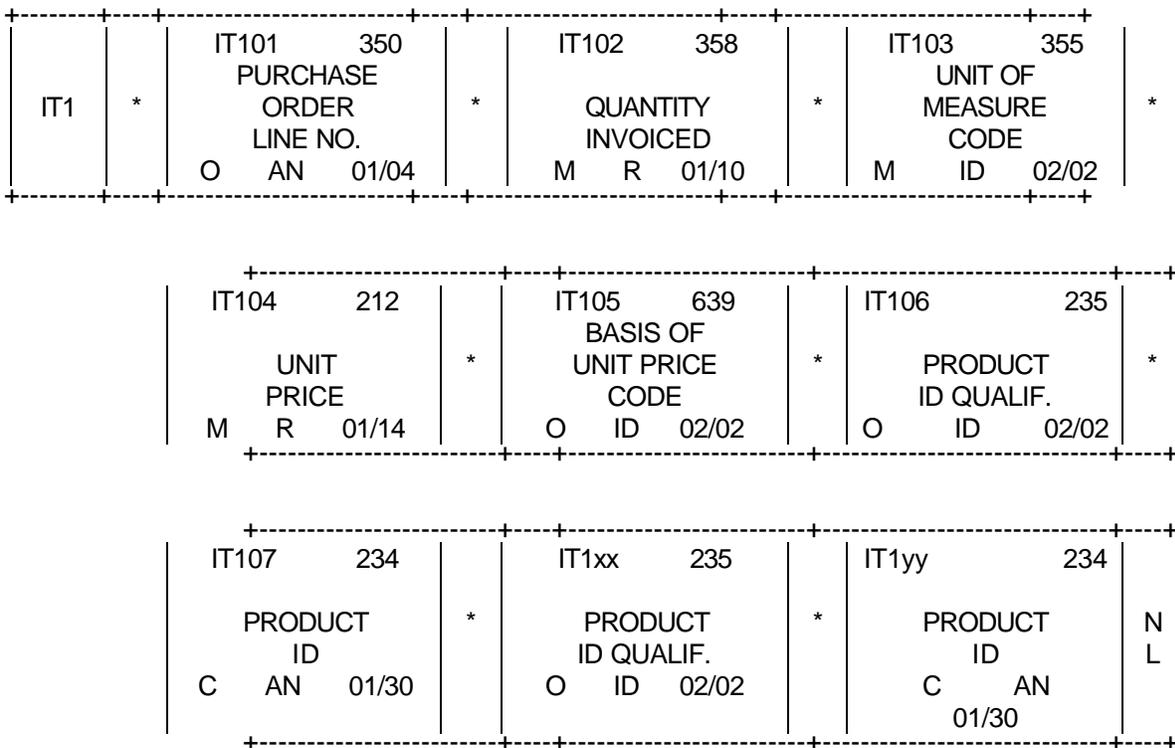
3.1 IT1 - Baseline Item Data

Purpose: This data segment is the beginning of the line item loop, and a separate IT1 segment is required for every line item on an invoice. The information provided on the IT1 data segment is the basic and most commonly used information for an invoice transaction.

NOTE: For PICS/DCPR (BVAPP), each billing category (Exhibit 4-1) for a repair invoice will appear as a separate line item.

Spec: Mandatory Max Length = 383 Max Use = 1 IT1 Loop Start
Max Loops = 10,000

Diagram:



- IT101. Purchase Order Line Number (Data Element #350)
(Spec: Optional Type = AN Min/Max = 01/04)
The Purchase Order Line Number is optional for every item on an invoice and may be either the Purchase Order Line Number OR the main item number for equipment identified by Vendor Order, Vendor Specification, Main Item Number and Point Item Number. This number should correspond to the line item number on the Purchase Order or Order Acknowledgment. Note that the maximum length for this data element is less than ANSI.
- IT102. Quantity Invoiced (Data Element #358)
(Spec: Mandatory Type = R Min/Max = 01/10)
The Quantity Invoiced is the number of units invoiced on this line item. For items such as engineering services, this element should contain a zero. See Notes 2, 3, and 4.
- IT103. Unit of Measure Code (Data Element #355)
(Spec: Mandatory Type = ID Min/Max = 02/02)
The Unit of Measure Code is the basic unit of measurement for the item being invoiced as it appeared on the purchase order. If unit of measure is not applicable for a line item, PICS/DCPR (BVAPP) requires "zz" to be transmitted. The TI-recognized codes can be found in Appendix A.
- IT104. Unit Price (Data Element #212)
(Spec: Mandatory Type = R Min/Max = 01/14)
The Unit Price is the price per unit of the product, service, commodity, etc. being invoiced. See Notes 2 and 4.

IT105. Basis of Unit Price Code (Data Element #639)
(Spec: Optional Type = ID Min/Max = 02/02)

This code defines the type of price indicated for an item. The Basis of Unit Price Code represents a factor applied to the product of quantity and unit price to determine the cost of an item being invoiced, as shown in the formula and example below.

NOTE: PICS/DCPR (BVAPP) requires that for repair invoices, if the line item (i.e., billing category) is a contract charge/credit, the vendor should place the contracted unit price in this data element with a unit of measure of 'ea' (each) in the preceding field.

Formula: Extended value of item invoiced =

$$\frac{\text{Quantity Invoiced (IT102)} \times \text{Unit Price (IT104)}}{\text{Basis of Unit Price (IT105)}}$$

Example 1 - Assume IT102 = 10, IT104 = \$1.00, IT105 = TE (Price/Each)

$$\frac{10 \times \$1.00}{1}$$

Example 2 - Assume IT102 = 10, IT104 = \$1.00, IT105 = TC (Price/Hundred)

$$\frac{10 \times \$1.00}{100}$$

See Notes 2, 3 and 4. The TI-recognized codes can be found in Appendix A.

IT106. Product I.D. Qualifier (Data Element #235)
(Spec: Optional Type = ID Min/Max = 02/02)

The Product I.D. Qualifier identifies the type or source of the descriptive information being provided in the Product I.D. data element. See Note 1.

"CI" - CLEIT™ (COMMON LANGUAGE® Equipment Identifier) is an alphanumeric code describing a unique equipment item (10 characters) or a group of related equipment items (7 characters). The Language Standards Division of Bell Communications Research, Inc. controls the assignment of these codes. CI is an approved ANSI code and will be published in the next release.

"CR" - Contract Number is an alphanumeric code that specifies the purchase agreement between the trading partners.

"CT" - Continuation of the part number, used when the part number exceeds 30 characters.

"IN" - Buyer's Item Number is the Customer's Standard Supply Item Number used in the internal system.

"MF" - Manufacturer is an alphanumeric code that specifies the manufacturer of the equipment.

"PN" - Company Part Number is an alphanumeric code which qualifies the basic unit to uniquely identify a specific piece of the vendor's equipment.

"RD" - Reel Number to be specified by the customer when ordering cable. A customer reel number can be provided and used or the vendor can assign a number so that the trading partners can maintain inventories and audit the return of non-billable reels to the vendor.

"SV" - Services Rendered specifies a non-material charge such as engineering or installation as identified on the purchase order and purchase order acknowledgment.

"UP" - Universal Product Code (UPC) (full 11 digit number) is a common code used by the vendor and the customer to eliminate the necessity for descriptions. The codes are administered by:

Uniform Product Council
7051 Corporate Way
Dayton, Ohio 45459

"VN" - Vendor's Item Number is an alphanumeric code that the vendor uses to identify the material ordered. This is the number that appears in the vendor's catalog.

"VO" - Vendor Order Number is a number assigned by the vendor to all or part of an order. The use of vendor order number is at the vendor's discretion, as long as the use is consistent for the same items on the order acknowledgment and invoices. SPECIFIES THAT THE PRODUCT/SERVICE ID (ITA07) WILL BE FILLED WITH A VENDOR ORDER NUMBER.

"VS" - Vendor's Supplemental Item Number is an alphanumeric point item number used to subdivide a grouping of related pieces of equipment into separately orderable entities. It is also used for substitution items. IT ALSO SPECIFIES THAT THE POINT ITEM NUMBER FOLLOWS IN THE PRODUCT/SERVICE ID (IT107).

"VU" - Vendor's Basic Unit Number is an alphanumeric code which defines a family of related items of equipment. SPECIFIES THAT THE BASIC UNIT FOLLOWS IN THE PRODUCT/SERVICE ID (IT107).

"VX" - Vendor Specification Number is a number assigned by the customer engineer or the vendor engineer, depending on who engineered the order, to all or part of the order. An engineer will usually use this field to subdivide an order. The use of vendor specification numbers is at the vendor's discretion for vendor engineered jobs, as long as the use is consistent for the same items on all related transaction sets. SPECIFIES THAT THE VENDOR SPECIFICATION NUMBER FOLLOWS IN THE PRODUCT SERVICE ID (IT107).

A complete list of the TI-recognized codes can be found in Appendix A.

IT107. Product I.D. (Data Element #234)

(Spec: Conditional Type = AN Min/Max = 01/30)

The Product I.D. is an identifying number for a product or service with a Product I.D. Qualifier. See Note 1.

A. U S WEST requirement for repair items processed in PICS/DCPR (BVAPP).

- Unit Price: When Billing Category is a Repair Charge or Credit, fill in unit price using "TE" as unit of measure code.

- Basis of Unit Price Code (Repair): TE - Contract Price or Repair Price per item.

NOTES:

1. The Product I.D. Qualifier (IT106)/Product I.D. (IT107) combination can occur a total of ten times. All notes and conditions applicable to IT106 and IT107 apply. If IT106 is used, IT107 is required.
2. If quantity is not applicable, as may be the case for some services, Quantity Invoiced (IT102) must contain a zero and Unit Price (IT104) will contain the total price. Since Unit Price (IT104) contains the total price, the formula shown in Basis of Unit Price Code (IT105) for calculation of the extended amount is not appropriate.
3. If Quantity Invoiced (IT102) is other than zero, Basis of Unit Price (IT105) is required.
4. Credits can be specified for either the line item or the invoice, depending upon the conditions of the credit and the agreements of the trading partners. Some of the most recognizable credit conditions involve: return of material; adjustments or refunds for invoices or items on invoices paid in error; modification to equipment involving removal of equipment parts; and settlements of lost or damaged material claims.

The following are examples of the credit conditions and how they should appear in an Invoice Transaction Set 810.

- a. Return of Material - Assumptions: 2 units at \$100.00 each were ordered and paid for; only 1 unit was needed on the job; the extra unit was shipped back. A credit invoice with a negative quantity on the IT1 segment should be used for this condition as shown in the example.

Example:

Item #	Basic Unit	Part #	Quantity	Unit Price	Amount
1	Pack Ckt	481	-1	100.00	-100.00

IT1*1*-1*EA*100.00*TE*VU*PACK CKT*PN*481 N/L

- b. Adjustment or Refunds for items and/or invoices paid in error - Assumptions: 2 units at \$100.00 each were ordered; an invoice for 2 units at \$110.00 each (\$220.00 total invoice) was paid; the overpayment of \$20.00 must be adjusted. A credit invoice with a \$20.00 adjustment in the ITA (Allowance or Charge Segment) would be used for this as shown in the example.

Example:

Item #	Basic Unit	Part #	Quantity	Unit Price	Amount
1	Pack Ckt	481	0	0.00	-110.00

IT1*1*O*EA*O*TE*VU*PACK CKT*PN*481 N/L

ITA*A*T1*AJ*02***2000***ADJUSTMENT OF INVOICE#12345 N/L

Note: This method of crediting can also be used to refund invoices paid in error, or settlements for lost material or damaged material claims.

- c. Purchase of Equipment - Assumptions: a piece of equipment is ordered that required modifications involving an addition, a removal, and an inclusion of equipment parts. The equipment modifications should be shown on an invoice as Subline Item Detail (SLN) segments being added to, deleted from, or included in the baseline item configuration as shown in the example. Subline items 1.A (addition), 1.B (removal), and 1.C (included) are shown as modifications to the baseline line item 1.

Example:

Item #	Subline Item #	Basic Unit	Part #	Quantity	Unit
1	1A,1B,1C	J123456	L-1,L-A,L-B,L-C	1	150.00

IT1*1*1*EA*150.00*TE*VU*J123456*PN*L-1 N/L

SLN*A**A*1*EA*60*TE*A*VU*J123456*PN*L-A N/L

SLN*B**D*1*EA*10*TE*D*VU*J123456*PN*L-B N/L

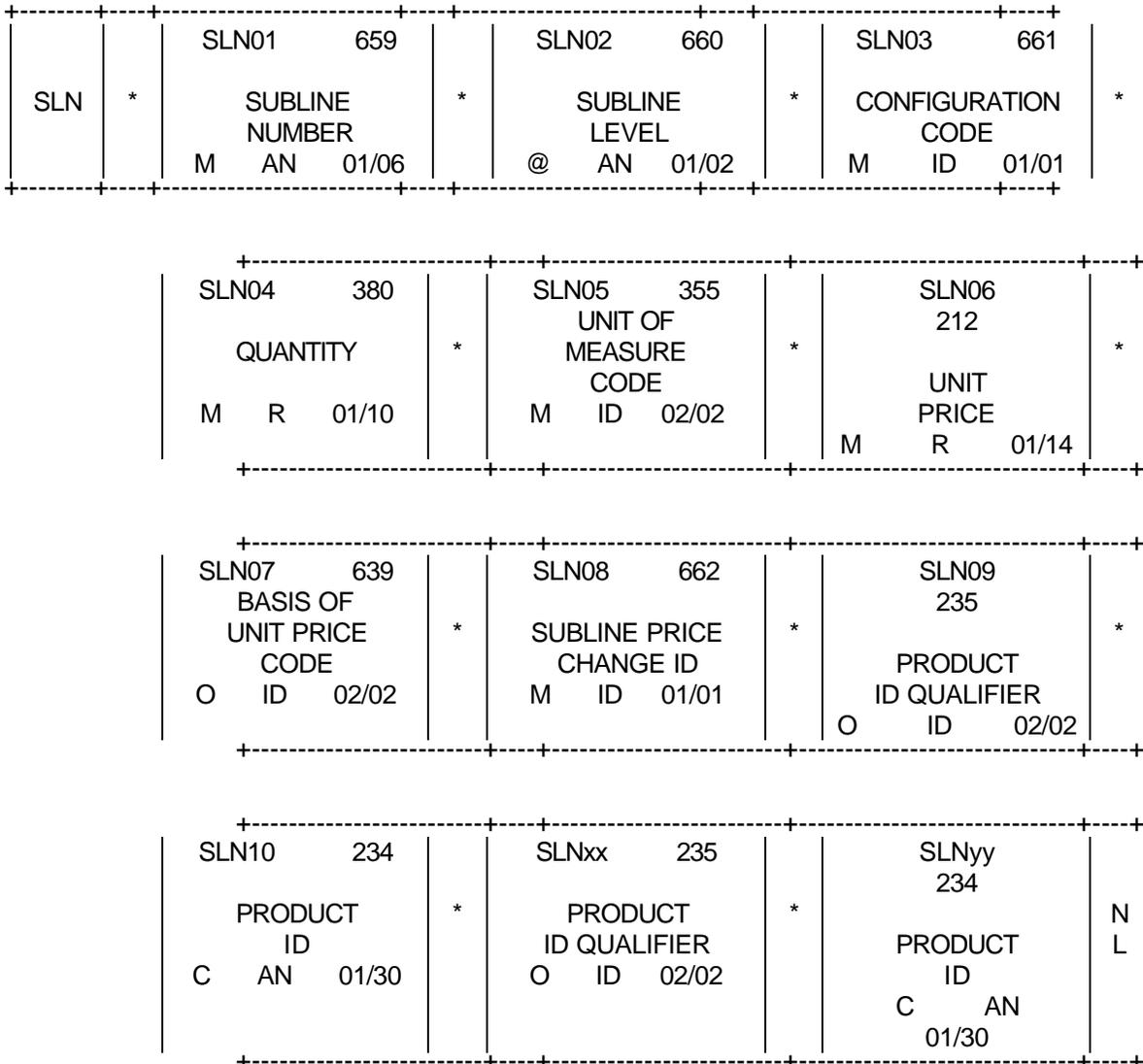
SLN*C*1**1*EA*O*TE*1*VU*J123456*PN*L-C N/L

3.2 SLN Subline Item Detail

Purpose: The SLN data segment is an optional segment used to specify product information below the detail item level for baseline items on the ITI data segment.

Spec: Optional Max Length = 390 Max Use - 100 Within IT1 loop

Diagram:



- SLN01. Subline Number (Data Element #659)
(Spec: Mandatory Type = AN Min/Max = 01/06)
The Subline Number identifies a number for a subline or point item that is related to, but not necessarily equivalent to, the baseline item number.
If examples 2.1, or 2.A are used as subline or point item numbers for a baseline item number of 2, then SLN01 would be either 1 or A.
- SLN02. Subline Level (Data Element #660)
NOT USED BY TI.
- SLN03. Configuration Code (Data Element #661)
(Spec: Mandatory Type = ID Min/Max = 01/01)
The Configuration Code indicates whether the subline item is included in, added to, or deleted from the baseline item configuration. The preferred TI-recognized codes for this transaction are:
- | <u>CODE</u> | <u>DEFINITION</u> |
|-------------|--------------------------------|
| A | Added to the Configuration |
| D | Deleted from the Configuration |
| I | Included in the Configuration |
- A complete list of the TI-recognized codes can be found in Appendix A.
- SLN04. Quantity (Data Element #380)
(Spec: Mandatory Type = R Min/Max = 01/10)
The Quantity represents the quantity invoiced for the subline item being invoiced. See Note 1.
- SLN05. Unit of Measure Code (Data Element #355)
(Spec: Mandatory Type = ID Min/Max = 02/02)
The Unit of Measure Code is the basic unit of measurement for the subline item being invoiced. The T1-recognized codes are listed in Appendix A.

SLN06. Unit Price (Data Element #212)
(Spec: Mandatory Type = R Min/Max = 01/14)
The Unit Price is the price per unit of the product, service, commodity, etc., of the subline item being added to, deleted from, or included in the baseline item. See Notes 1 and 2.

SLN07. Basis of Unit Price Code (Data Element #639)
(Spec: Optional Type = ID Min/Max = 02/02)
The Basis of Unit Price Code represents a factor applied to the product of quantity and unit price to determine the cost of a subline item being invoiced, as shown in the formula and examples of data element IT105. See Note 2.

The TI-recognized codes can be found in Appendix A.

SLN08. Subline Price Change I.D. (Data Element #662)
(Spec: Mandatory Type = ID Min/Max = 01/01)
The Subline Price Change I.D. is a code indicating whether the subline item is included in, added to, or subtracted from the baseline item unit price. The preferred TI-recognized codes for this transaction are:

<u>CODE</u>	<u>DEFINITION</u>
A	Added to the Baseline Item Unit Price
I	Included in the Baseline Item Unit Price
S	Subtracted from the Baseline Item Unit Price

A complete list of the TI-recognized codes can be found in Appendix A.

SLN09. Product I.D. Qualifier (Data Element #235)

(Spec: Optional Type = ID Min/Max = 02/02)

The Product I.D. Qualifier identifies the type or source of the descriptive information being provided in the Product I.D. data element (SLN10). See Notes 3 and 4. The preferred TI-recognized codes for this transaction are:

"CI" - CLEI™ (COMMON LANGUAGE® Equipment Identifier) is an alphanumeric code describing a unique equipment item (10 characters) or a group of related equipment items (7 characters). The Language Standards Division of Bell Communications Research, Inc. controls the assignment of these codes. CI is an approved ANSI code and will be published in the next release.

"CR" - Contract Number is an alphanumeric code that specifies the purchase agreement between the trading partners.

"CT" - Continuation of the part number, used when the part number exceeds 30 characters.

"IN" - Buyer's Item Number is the Customer's Standard Supply Item Number used in the internal system.

"MF" - Manufacturer is an alphanumeric code that specifies the manufacturer of the equipment.

"PN" - Company Part Number is an alphanumeric code which qualifies the basic unit to uniquely identify a specific piece of the vendor's equipment.

"RD" - Reel Number to be specified by the customer when ordering cable. A customer reel number can be provided and used or the vendor can assign a number so that the trading partners can maintain inventories and audit the return of non-billable reels to the vendor.

"SV" - Services Rendered specifies a non-material charge such as engineering or installation as identified on the purchase order and purchase order acknowledgment.

"UP" - Universal Product Code (UPC) (Full 11 Digit No.) is a common code used by the vendor and the customer to eliminate the necessity for descriptions. The codes are administrated by:

Uniform Product Council
7051 Corporate Way
Dayton, Ohio 45459

"VN" - Vendor's Item Number is an alphanumeric code that the vendor uses to identify the material ordered. This is the number that appears in the vendor's catalog.

"VO" - Vendor Order Number is a number assigned by the vendor to all or part of the order. The use of the vendor order number is at the vendor's discretion, as long as the use is consistent for the same items on the order acknowledgment and invoices.

"VS" - Vendor's Supplemental Item Number is an alphanumeric point item number used to subdivide a grouping of related pieces of equipment into separately orderable entities. It is also used for substitution items.

"VU" - Vendor's Basic Unit Number is an alphanumeric code which defines a family of related items of equipment.

"VX" - Vendor Specification Number is a number assigned by the customer engineer or the vendor engineer, depending on who engineered the order, to all or part of the order. An engineer will usually use this field to subdivide an order. The use of vendor specification numbers is at the vendor's discretion for vendor engineered jobs, as long as the use is consistent for the same items on all related transaction sets.

A complete list of the TI-recognized codes can be found in Appendix A.

SLN10. Product I.D. (Data Element #234)

(Spec: Conditional Type = AN Min/Max = 01/30)

The Product I.D. is an identifying number for a product or service with a Product I.D. Qualifier. See Notes 3 and 4.

NOTES:

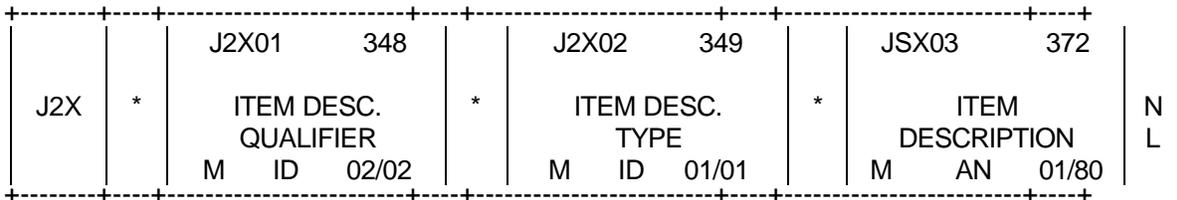
1. If quantity is not applicable as may be the case for some services, Quantity (SLN04) must contain a zero and Unit Price (SLN06) will contain the total price. Since Unit Price (SLN06) contains the total price, the formula referred to in Basis of Unit Price Code (IT105) for calculation of the extended amount is not appropriate.
2. If SLN07 is used, SLN06 is required.
3. If SLN09 is used, SLN10 is required.
4. The Product I.D. Qualifier (SLN09)/Product I.D. (SLN10) combination can occur a total of ten times. All notes and conditions applicable to SLN09 and SLN10 apply.

3.3 J2X - Item Description

Purpose: To describe an item in a free-form format.

Spec: Optional Max Length = 90 Max Use = 1000 Within the IT1 loop

Diagram:



J2X01. Item Description Qualifier (Data Element #348)

(Spec: Mandatory Type = ID Min/Max = 02/02)

This code identifies the group or industry for the product. 'TI' (Telecommunications Industry) is the only TI-recognized code.

J2X02. Item Description Type (Data Element #349)

(Spec: Mandatory Type = ID Min/Max 01/01)

This code indicates the format of the description. The only TI-recognized code for this data element is 'F' (free-form).

J2X03. Item Description (Data Element #372)

(Spec: Mandatory Type = AN Min/Max = 01/80)

This data element is a free-form description of the line item.

3.4 ITA - Allowance or Charge

Purpose: To specify allowances or charges related to a line item.

Spec: Optional Max Length = 175 Max Use = 10 Within the IT1 loop

Diagram:

ITA	*	ITA01 248 ALLOWANCE OR CHARGE INDICATOR M ID 01/01	*	ITA02 559 AGENCY QUALIFIER CODE O ID 02/02	*	ITA03 560 SPECIAL SERVICES CODE C ID 02/10	*
-----	---	--	---	--	---	--	---

ITA04 331 ALLOW OR CHG. METHOD OF HANDLING M ID 02/02	*	ITA05 341 ALLOWANCE OR CHARGE NUMBER O AN 01/16	*	ITA06 359 ALLOWANCE OR CHARGE RATE PER UNIT C R 01/09	*
---	---	---	---	---	---

ITA07 360 ALLOWANCE OR CHARGE TOTAL AMOUNT C N2 01/09	*	ITA08 378 ALLOWANCE OR CHARGE % QUALIFIER O ID 01/01	*	ITA09 332 ALLOWANCE OR CHARGE PERCENT C R 01/06	*
---	---	--	---	---	---

ITA10 339 ALLOWANCE OR CHARGE QUANTITY @ R 01/10	*	ITA11 355 UNIT OF MEASURE CODE @ ID 02/02	*	ITA12 379 FREE GOODS QUANTITY @ R 01/10	*
--	---	---	---	--	---

ITA13 352 DESCRIPTION C AN 01/80	NL
--	----

ITA01. Allowance or Charge Indicator (Data Element #248)
(Spec: Mandatory Type = ID Min/Max= 01/01)

The Allowance or Charge Indicator is a one-position indicator specifying whether the allowance or charge data segment is an allowance or charge against the line item. The preferred TI-recognized codes for this transaction are:

<u>CODE</u>	<u>DEFINITION</u>
A	Allowance (Credit)
C	Charge

A complete list of the TI-recognized codes can be found in Appendix A.

NOTE: If 'A' is used, PICS/DCPR (BVAPP) requires that ITA07 be zero.

ITA02. Agency Qualifier Code (Data Element #559)
(Spec: Mandatory Type = ID Min/Max = 02/02)

The Agency Qualifier Code is a code identifying the agency assigning the code values used in ITA03. See Note 1. The only TI-recognized value is 'TI' (Telecommunications Industry).

ITA03. Special Services Code (Data Element #560)
(Spec: Conditional Type = ID Min/Max = 02/10)

The Special Services Code identifies special services being performed. See Note 1. The TI-recognized codes can be found in Appendix A. Unique codes for PICS/DCPR (BVAPP) for COE and non/COE are:

<u>CODE</u>	<u>DEFINITION</u>
BT	Both sales and use tax are included in tax amount for the same jurisdiction.

For non COE only:

LR	Labor (Repair and Return Orders)
MC	Mileage Fee (for Repair and Return)
MO	Minimum Order/Minimum Billing Charge
SD	Service Charge (w/Cash Discount)

ITA04. Allowance or Charge Method of Handling (Data Element #331)

(Spec: Mandatory Type = ID Min/Max = 02/02)

Allowance or Charge Method of Handling specifies how the allowance or charge on the line item should be handled. The preferred TI-recognized codes for this transaction are:

<u>CODE</u>	<u>DEFINITION</u>
04	Credit Customer Account
06	Charge to be Paid by Customer

A complete list of the TI-recognized codes can be found in Appendix A.

ITA05. Allowance or Charge Number (Data Element #341)

(Spec: Optional Type = AN Min/Max = 01/16)

Allowance or Charge Number is used to specify a tax jurisdiction if the Special Services code (ITA03) was for tax. The valid codes for tax jurisdiction are available from the customer.

ITA06. Allowance or Charge Rate Per Unit (Data Element #359)

(Spec: Conditional Type = R Min/Max = 01/09)

The Allowance or Charge Rate Per Unit specifies the rate of the allowance or charge for the line item. See Note 2. The quantity on IT102 will be multiplied by the rate per unit to determine the allowance or charge.

ITA07. Allowance or Charge Total Amount (Data Element #360)

(Spec: Conditional Type = N2 Min/Max = 01/09)

Allowance or Charge Total Amount is the dollar total of the allowance or charge for the line item. See Note 2.

NOTE: PICS/DCPR (BVAPP) requires zero amount if 'A' is used in ITA01.

ITA08. Allowance or Charge Percent Qualifier (Data Element #378)
(Spec: Optional Type = ID Min/Max = 01/01)
Allowance or Charge Percent Qualifier is used if a percent is supplied in the Allowance or Charge Percent (ITA09) data element. See Notes 2 and 3. The preferred TI-recognized codes for this transaction are:

<u>CODE</u>	<u>DEFINITION</u>
1	Item List Cost
2	Item Net Cost

A complete list of the TI-recognized codes can be found in Appendix A.

ITA09. Allowance or Charge Percent (Data Element #332)
(Spec: Conditional Type = R Min/Max = 01/06)
Allowance or Charge Percent is the allowance or charge expressed as a percent for the special service performed for the line item. See Note 3.

ITA10. Allowance or Charge Quantity (Data Element #339)
NOT USED BY TI.

ITA11. Unit of Measure Code (Data Element #355)
NOT USED BY TI.

ITA12. Free Goods Quantity (Data Element #379)
NOT USED BY TI.

ITA13. Description (Data Element #352)
(Spec: Conditional Type = AN Min/Max = 01/80)
This is a semi-structured description with the first five positions being reserved for use when the Special Services Code (ITA03) is "ST" and taxes are being applied to a Special Services Charge Amount (ITA07) from a previous data segment. The final 75 characters of this data element consist of a free-form description of the allowance or charge of a special service performed for the line item. See Note 1.

NOTES:

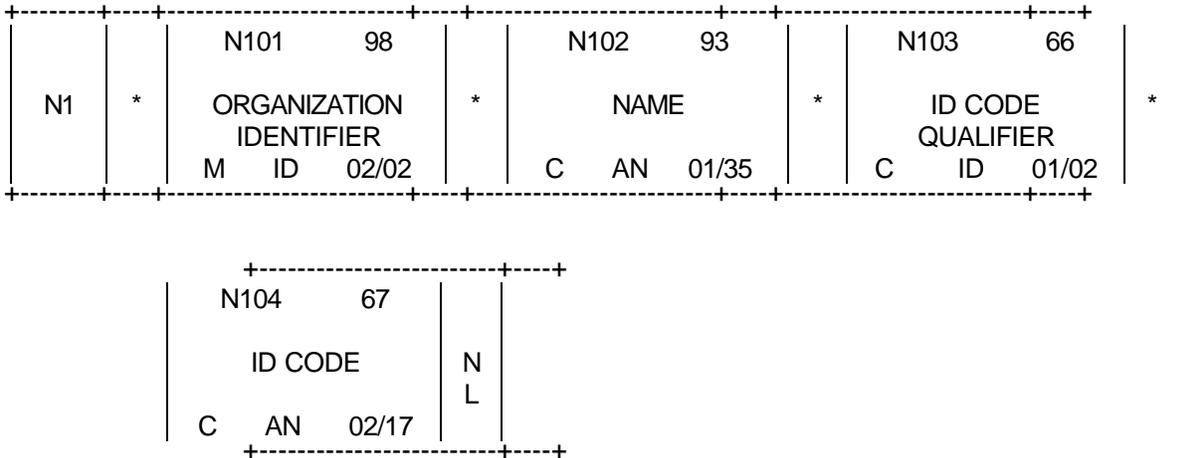
1. Since ITA02 is required, either ITA03 or ITA13 is required.
2. Either ITA06, ITA07 or ITA08 is required.
3. If ITA08 is used, ITA09 is required.

3.6 N1 - Name

Purpose: To identify a party by the type of organization, name or code. If the Name (N102) is used in this segment, the N3 and N4 segments are required.

Spec: Optional Max Length = 63 Max Use = 1 N1 Loopstart
 Max Loops = 5 Within IT1 loop

Diagram:



N101. Organization Identifier (Data Element #98)
 (Spec: Mandatory Type = ID Min/Max = 02/02)

This data element defines the organization specified in the Name field (N102). The preferred TI-recognized codes for this transaction are:

<u>CODE</u>	<u>DEFINITION</u>
BY	Buyer
PE	Remit to
SE	Seller
SF	Ship from
ST	Ship to

A complete list of the TI-recognized codes can be found in Appendix A.

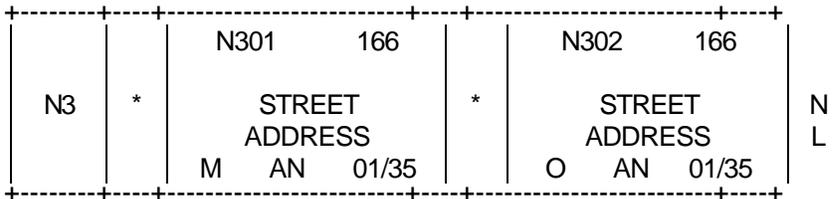
- N102. Name (Data Element #93)
(Spec: Conditional Type = AN Min/Max = 01/35)
This data element contains the name of the party referenced by the Organization Identifier (N101). See Note 1.
- N103. I.D. Code Qualifier (Data Element #66)
(Spec: Conditional Type = ID Min/Max = 01/02)
This data element identifies the type code found in the I.D. Code data element (N104). See Note 1. The TI-recognized codes can be found in Appendix A.
- N104. I.D. Code (Data Element #67)
(Spec: Conditional Type = AN Min/Max = 02/17)
This data element contains the mutually agreed upon code identifying the organization specified in the I.D. Code Qualifier (N103). See Note 1.
- NOTE: 1. Either N102 or N103 and N104 is required.

3.7 N3 - Street Address

Purpose: To specify the street, building, or other address information. This segment should be used if the Name (N102) data element was specified in the N1 segment .

Spec: Optional Max Length = 75 Max Use = 2 Within the N1 loop
 Within the IT1 loop

Diagram:



N301. Street Address (Data Element #166)
 (Spec: Mandatory Type = AN Min/Max = 01/35)
 This data element is used to give the street address.

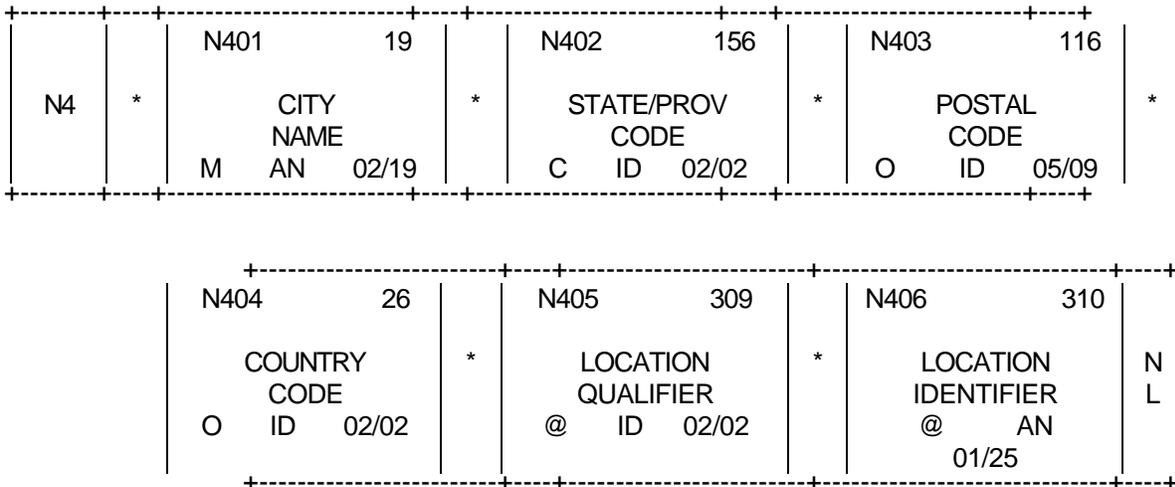
N302. Street Address (Data Element #166)
 (Spec: Optional Type = AN Min/Max = 01/35)
 This data element is used to give additional street address information.

3.8 N4- City/State

Purpose: To specify the geographic location of the named party. This segment is required if the Name (N102) data element was specified in the N1 segment.

Spec: Optional Max Length = 68 Max Use = 1 Within N1 loop
 Within the IT1 loop

Diagram:



- N401. City Name (Data Element #19)
 (Spec: Mandatory Type = AN Min/Max = 02/19)
 This data element specifies the city of the named party. See Note 1.
- N402. State/Province Code (Data Element #156)
 (Spec: Conditional Type = ID Min/Max = 02/02)
 This data element is a two-position abbreviation as contained in the document FIPS-PUB-5-1. The document is available from:
 National Technical Information Service
 Springfield, Virginia 22161
 See Note 1.

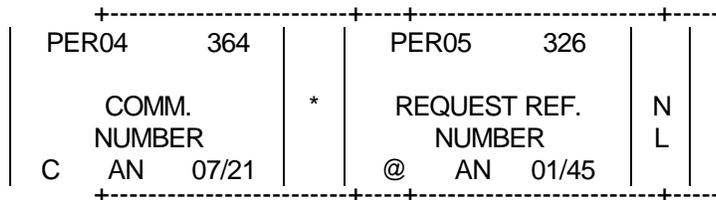
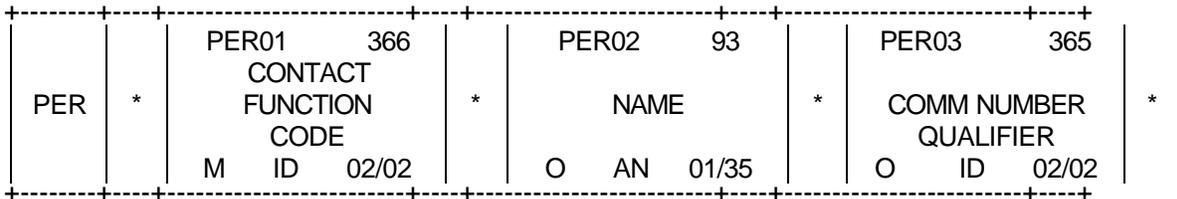
- N403. Postal Code (Data Element #116)
(Spec: Optional Type = ID Min/Max = 05/09)
This data element identifies the postal zone code, excluding punctuation or blanks. For the United States, this is the ZIP Code.
- N404. ISO Standard Country Code (Data Element #26)
(Spec: Optional Type = ID Min/Max = 02/02)
This data element is a two-position code contained in the document Codes for Representation of Names and Countries (ISO 3166-1974(E)). The international standard provides a two-position alphabetic code for representing the names of countries, dependencies, and other areas of special geopolitical interest for purposes of international exchange and general directions for the maintenance of the code. The standard is intended for use in any application requiring expression of entities in coded form. It is available from:
American National Standards Institute
1430 Broadway
New York, NY 10018
- N405. Location Qualifier (Data Element #309)
NOT USED BY TI.
- N406. Location Identifier (Data Element #310)
NOT USED BY TI.
- NOTE: 1. N402 is required only if City Name (N401) is in the USA or Canada.

3.9 PER - Administrative Communications Contact

Purpose: To identify a person or office to whom administrative communications should be directed.

Spec: Optional Max Length = 114 Max Use = 3 N1 loop end, if used; IT1 loop end.

Diagram:



PER01. Contact Function Code (Data Element #366)

(Spec: Mandatory Type = ID Min/Max = 02/02)

This data element contains a code identifying the major duty or responsibility of the person or group named. The TI-recognized codes can be found in Appendix A.

PER02. Name (Data Element #93)

(Spec: Optional Type = AN Min/Max = 01/35)

This data element is the free-form name of the person or organization to be contacted regarding the line item.

PER03. Communication Number Qualifier (Data Element #365)
(Spec: Optional Type = ID Min/Max = 02/02)

This data element identifies the type of communication number which follows. See Note 1. The preferred TI-recognized codes for this transaction are:

<u>CODE</u>	<u>DEFINITION</u>
IT	International Telephone
PS	Packet Switching
TE	Telephone
TL	Telex
TM	Telemail
TX	TWX

A complete list the the TI-recognized codes can be found in Appendix A.

PER04. Communication Number (Data Element #364)
(Spec: Conditional Type = AN Min/Max = 07/21)

This is the complete communication number including the country or area code when applicable. See Note 1.

PER05. Request Reference Number (Data Element #326)
NOT USED BY TI.

NOTE: 1. If PER03 is used, PER04 is required.

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INVOICE SUMMARY SEGMENTS

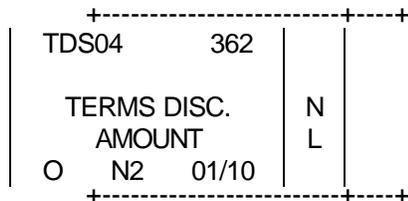
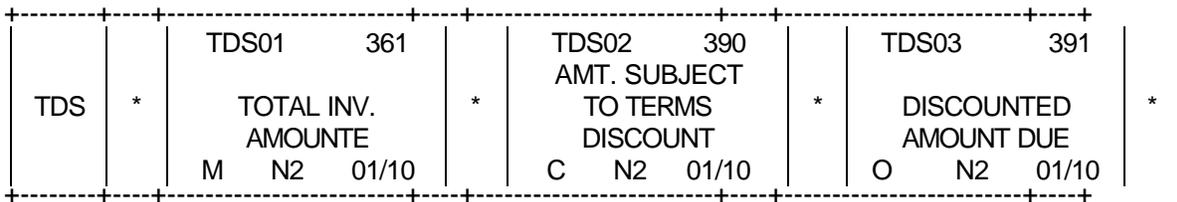
4. Invoice Summary Segments

4.1 TDS - Total Monetary Value Summary

Purpose: To specify the total invoice discounts and amounts.

Spec: Mandatory Max Length = 48 Max Use = 1

Diagram:



- TDS01. Total Invoice Amount (Data Element #361)
(Spec: Mandatory Type = N2 Min/Max = 01/10)
Total Invoice Amount is the amount of invoice (including detail and summary charges, less detail and summary allowances) before terms discount is taken.
- TDS02. Amount Subject to Discount (Data Element #390)
(Spec: Conditional Type = N2 Min/Max = 01/10)
Amount Subject to Discount is the amount upon which the terms discount percent (ITD03) is applied. This field is required if the amount subject to discount is not equal to the total invoice Amount (TDS01).
- TDS03. Discounted Amount Due (Data Element #391)
(Spec: Optional Type = N2 Min/Max = 01/10)
Discounted Amount Due is the amount of invoice due if paid by the Terms Discount Due Date (ITD04).

TDS04. Terms Discount Amount (Data Element #362)
 (Spec: Optional Type = N2 Min/Max = 01/10)

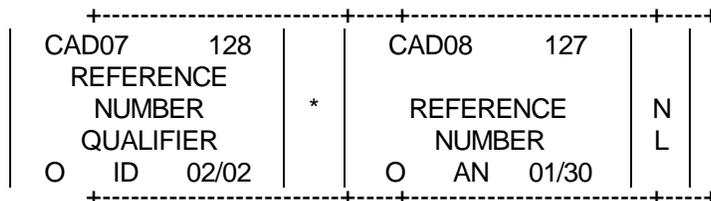
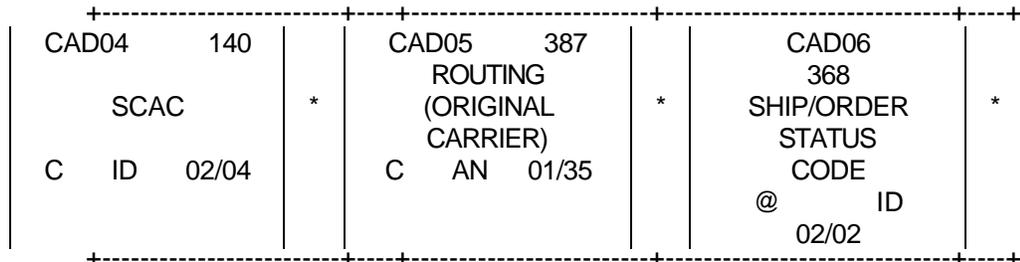
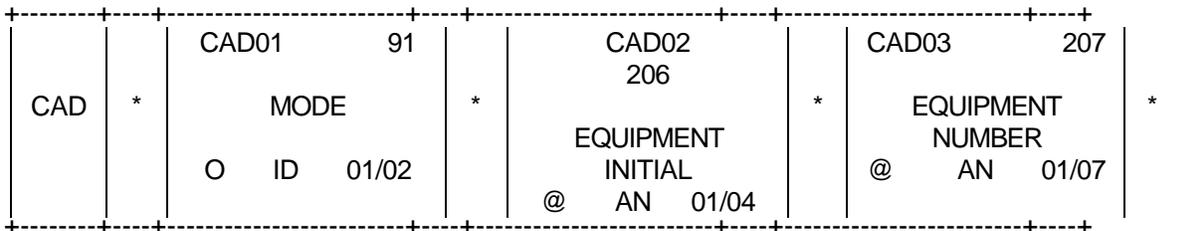
This data element contains the total amount of the terms discount.

4.2 CAD - Carrier Detail

Purpose: To specify transportation details for the invoice.

Spec: Optional Max Length = 98 Max Use = 1

Diagram:



CAD01. Mode (Data Element #91)

(Spec: Optional Type = ID Min/Max = 01/02)

Mode specifies the mode of transportation for the shipment. The TI-recognized codes can be found in Appendix A.

CAD02. Equipment Initial (Data Element #206)

NOT USED BY TI.

CAD03. Equipment Number (Data Element #207)

NOT USED BY TI.

- CAD04. SCAC (Data Element #140)
(Spec: Conditional Type = ID Min/Max = 02/04)
SCAC (Standard Carrier Alpha Code) is a unique two- to four-position code for use as an abbreviation or to identify a particular carrier for purposes of processing transportation data. See Note 1. The TI-recognized codes can be obtained from:
National Motor Freight Traffic Association, Inc.
1616 P Street, N.W.
Washington, DC 20036
- CAD05. Routing (Original Carrier) (Data Element #387)
(Spec: Conditional Type = AN Min/Max = 01/35)
Routing (Original Carrier) is the free-form description of the routing or requested routing for shipment, or the originating carrier's name or code. See Note 1.
- CAD06. Ship/Order Status Code (Data Element #368)
(Spec: Optional Type = ID Min/Max = 02/02)
Reference Number Qualifier is a code qualifying the Reference Number (CAD08). See Note 2. The TI-recognized codes can be found in Appendix A.
- CAD08. Reference Number (Data Element #127)
(Spec: Optional Type = AN Min/Max = 01/30)
Reference Number is a number or identification code as qualified by the Reference Number Qualifier (CAD07). See Note 2.

NOTES:

1. Either CAD04 or CAD05 is required.
2. If CAD07 is used, CAD08 is required.

4.3 ITA - Allowance or Charge

Purpose: To specify allowances or charges related to the entire invoice.

Spec: Optional Max Length = 175 Max Use = 10

Diagram:

ITA	*	ITA01 248 ALLOWANCE OR CHARGE INDICATOR M ID 01/01	*	ITA02 559 AGENCY QUALIFIER CODE M ID 02/02	*	ITA03 560 SPECIAL SERVICES CODE C ID 02/10	*
-----	---	---	---	--	---	---	---

ITA04 331 ALLOW. OR CHG. METHOD OF HANDLING M ID 02/02	*	ITA05 341 ALLOWANCE OR CHARGE NUMBER O AN 01/16	*	ITA06 359 ALLOW. OR CHARGE RATE PER UNIT @ R 01/09	*
---	---	--	---	---	---

ITA07 360 ALLOWANCE OR CHARGE TOTAL AMOUNT C N2 01/09	*	ITA08 378 ALLOWANCE OR CHARGE % QUALIF. O ID 01/01	*	ITA09 332 ALLOWANCE OR CHARGE PERCENT C R 01/06	*
--	---	--	---	---	---

ITA10 339 ALLOWANCE OR CHARGE QUANTITY @ R 01/10	*	ITA11 355 UNIT OF MEASURE CODE @ ID 02/02	*	ITA12 379 FREE GOODS QUANTITY @ R 01/10	*
---	---	---	---	---	---

ITA13 352 DESCRIPTION C AN 01/80	N L
--	--------

ITA01. Allowance or Charge Indicator (Data Element #248)
(Spec: Mandatory Type = ID Min/Max = 01/01)

The Allowance or Charge Indicator is a one-position indicator specifying whether the allowance or charge data segment is an allowance or charge against the entire invoice. The preferred TI-recognized codes for this transaction are:

<u>CODE</u>	<u>DEFINITION</u>
A	Allowance
C	Charge

A complete list of the TI-recognized codes can be found in Appendix A.

NOTE: If 'A' is used, PICS/DCPR (BVAPP) requires that ITA07 be zero.

ITA02. Agency Qualifier Code (Data Element #559)
(Spec: Mandatory Type = ID Min/Max = 02/02)

The Agency Qualifier Code is a code identifying the agency assigning the values used in ITA03. See Note 1. The only TI-recognized value is 'TI' (Telecommunications Industry).

ITA03. Special Services Code (Data Element #560)
(Spec: Conditional Type = ID Min/Max = 02/10)

The Special Services Code identifies the special Service being performed. See Note 1. The TI-recognized codes can be found in Appendix A.

ITA04. Allowance or Charge Method of Handling (Data Element #331)
(Spec: Mandatory Type = ID Min/Max = 02/02)

Allowance or Charge Method of Handling specifies how the allowance or charge on the invoice should be handled. The preferred TI-recognized codes for this transaction are:

<u>CODE</u>	<u>DEFINITION</u>
04	Credit Customer Account
06	Charge to be paid by Customer

A complete list of the TI-recognized codes can be found in Appendix A.

- ITA05. Allowance or Charge Number (Data Element #341)
(Spec: Optional Type = AN Min/Max = 01/16)
Allowance or Charge Number is used to specify a tax jurisdiction if the Special Services code (ITA03) was for tax. The valid codes for tax jurisdiction are available from the customer.
- ITA06. Allowance or Charge Rate Per Unit (Data Element #359)
NOT USED BY TI.
- ITA07. Allowance or Charge Total Amount (Data Element #360)
(Spec: Conditional Type = N2 Min/Max = 01/09)
Allowance or Charge Total Amount is the dollar total of the allowance or charge for the entire invoice. See Note 2.
NOTE: PICS/DCPR (BVAPP) requires zero amount if 'A' is used in ITA01.
- ITA08. Allowance or Charge Percent Qualifier (Data Element #378)
(Spec: Optional Type = ID Min/Max = 01/01)
Allowance or Charge Percent Qualifier is a code indicating on what basis the Allowance or Charge Percent (ITA09) is calculated. See Notes 2 and 3. The preferred TI-recognized codes for this transaction are:
- | <u>CODE</u> | <u>DEFINITION</u> |
|-------------|-------------------|
| 1 | Item List Cost |
| 2 | Item Net Cost |
- A complete list of the TI-recognized codes can be found in Appendix A.
- ITA09. Allowance or Charge Percent (Data Element #332)
(Spec: Conditional Type = R Min/Max = 01/06)
Allowance or Charge Percent is the allowance or charge expressed as a percent for the invoice based on the Allowance or Charge Percent Qualifier (ITA08). See Note 3.
- ITA10. Allowance or Charge Quantity (Data Element #339)
NOT USED BY TI.

ITA11. Unit of Measure Code (Data Element #355)

NOT USED BY TI.

ITA12. Free Goods Quantity (Data Element #379)

NOT USED BY TI.

ITA13. Description (Data Element #352)

(Spec: Conditional Type = AN Min/Max = 01/80)

This data element is a semi-structured description with the first five positions being reserved for use when the Special Services Code (ITA03) is "ST" and taxes are being applied to a Special Services Charge Amount (ITA07) from a previous data segment. The final 75 characters of this data element consist of a free-form description of the allowance or charge for a special service performed for the line item.

NOTE:

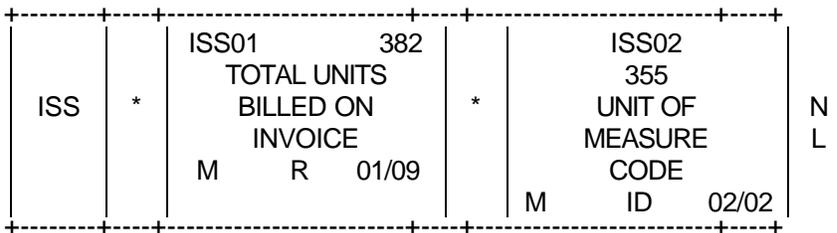
1. Since ITA02 is required, either ITA03 or ITA13 is required.
2. Either ITA07 or ITA08 is required.
3. If ITA08 is used, ITA09 is required.

4.4 ISS - Invoice Shipment Summary

Purpose: PICS/DCPR (BVAPP) uses this segment for invoices containing repair services. It is not used for invoices containing purchases. This segment does not adhere to the TCIF guidelines.

Spec: Mandatory for Repair Invoices Max Length = 42 Max Use = 1

Diagram:



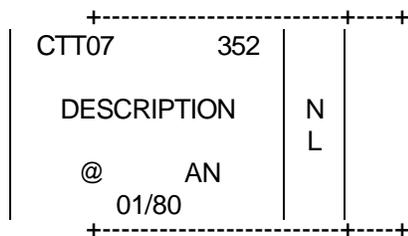
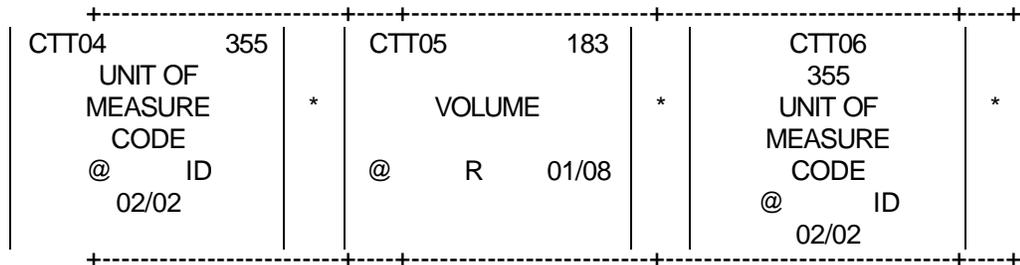
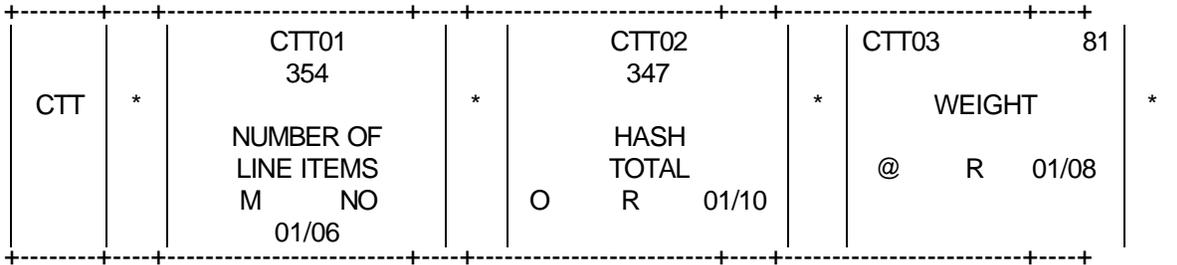
- ISS01. Total Units Billed on Invoice - Non TCIF (Data Element #382)
 (Spec: Mandatory Type = R Min/Max = 01/09)
 Specifies the total number of physical units being charged for on this Repair Invoice. Transportation only invoices should populate this field with zeros. Invoices containing other charges in addition to transportation must populate this field with the appropriate amount.
- ISS02. Unit of Measure Code (Data Element #355)
 (Spec: Mandatory Type = ID Min/Max = 02/02)
 Unit of Measure Code is a code identifying the basic unit of measure. The only TI-recognized code for ISS02 is 'EA' (Each).
- ISS03. Weight (Data Element #81)
 NOT USED BY TI.
- ISS04. Unit of Measure Code (Data Element #355)
 NOT USED BY TI.
- ISS05. Volume (Data Element #183)
 NOT USED BY TI.
- ISS06. Unit of Measure Code (Data Element #355)
 NOT USED BY TI.

4.5 CTT - Transaction Totals

Purpose: To provide hash totals to validate transaction completeness and correctness.

Spec: Mandatory Max Length = 127 Max Use = 1

Diagram:



CTT01. Number of Line Items (Data Element #354)

(Spec: Mandatory Type = NO Min/Max = 01/06)

Number of Line Items is the total number of line items (IT1 segments) in the invoice transaction set.

CTT02. Hash Total (Data Element #347)

(Spec: Optional Type = R Min/Max = 01/10)

Hash total is the sum of all values of Quantity Invoiced (IT102).

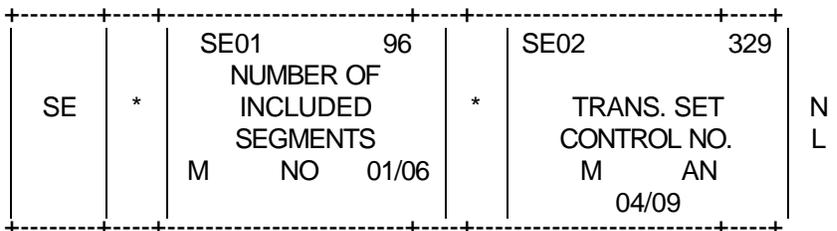
- CTT03. Weight (Data Element #81)
 NOT USED BY TI.
- CTT04. Unit of Measure Code (Data Element #355)
 NOT USED BY TI.
- CTT05. Volume (Data Element #183)
 NOT USED BY TI.
- CTT06. Unit of Measure Code (Data Element #355)
 NOT USED BY TI.
- CTT07. Description (Data Element #352)
 NOT USED BY TI.

4.6 SE - Transaction Set Trailer

Purpose: To identify the end of a transaction set.

Spec: Mandatory Max Length = 20 Max Use = 1

Diagram:



- SE01. Number of Included Segments (Data Element #96)
 (Spec: Mandatory Type = NO Min/Max = 01/06)
 Number of Included Segments is the total of all segments used in the transaction set including the 'ST' and 'SE' segments.
- SE02. Transaction Set Control Number (Data Element #329)
 (Spec: Mandatory Type = AN Min/Max - 04/09)
 This data element is the identifying control number assigned by the originator of the transaction set. The value of this data element must equal the same data element in the Transaction Set Header (ST02).

LABI-	Installation Labor
LABN-	Labor, No Trouble Found
LABR-	Labor Repair
LABT-	Labor, Test and Calibrate
LABM-	Labor, Modify
MATN-	Material
MATR-	Material, Repair
MATM-	Material, Modify
ENG-	Engineering
H & H-	Hauling & Hoisting
L & MR-	Labor & Material, Repair
L & MM-	Labor & Material, Modify
RTUI-	Right to Use, Initial
RTUR-	Right to Use, Recurring
OSSS-	Optional Software Support Service
SERC-	Service Charges (only used for Central Office Equipment repair invoices). For other than COE repair invoices, line item service charges are specified using the allowance or charge segment.
TRND-	Transportation, Direct Billing. Vendor bills for transportation company on vendor invoice.
TRN3-	Transportation, Third Party Billing. Transportation Company sends their own invoice for services.
TRNV-	Transportation, Vendor Provided
WARE-	Warehousing
R & L-	Rents & Leases
MISC-	Miscellaneous
SALV-	Salvage
PUBL-	Publication
REPR-	Reproduction

Exhibit 4-1 Valid Billing Categories for PICS/DCPR (BVAPP)

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5. References

5.1 Publication References

Telecommunications Industry Forum (TCIF) Guidelines - Issue 1

ASC X12 Version 2, Release 1

TR-ISD-000152, Issue 2, May 1987

BR 756-120-098, Issue 1, dated August 1989, "BVAPP EDI DATA ELEMENT JOB AID"

Bellcore Mechanized Invoicing Training Document

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