

FIELD TELEPHONE INVENTORY CONTROL PLAN

1. GENERAL

1.001 This addendum is issued to supplement Section 680-495-905SW. The addendum provides for changes resultant from the revision of Form S6703, "Control Record Of Telephone Sets In Field Stocks".

4. PREPARATION AND USE OF FORM SW-6293,
"TELEPHONE SET INVENTORY CONTROL SUMMARY"

4.08 For District analysis purposes there must be in each District, an accurate and complete record of telephone sets including data, received from and returned to Western. The District Office should be able to reconcile the number of sets received from Western, Total Line 2, SW-6293's, and the number of sets billed on requisition by Western, Line 19, Form S-6703, Control Record Of Telephone Sets In Field Stocks. This reconciliation would take into account sets billed by Western in one month but not brought into storeroom stock until the following month. Likewise it should be possible to reconcile the number of sets returned to Western, Line 8, SW-6293 with The Telephones Returned to WECO as reported on Line 27 plus line 28 of Form S-6703.