

INTERCOMPANY SERVICES COORDINATION PLAN
ENGINEERING REPORTS

1. GENERAL

- 1.001 This addendum supplements Section 010-520-114.
- 1.002 It is issued to clarify Engineering responsibilities (ISC) as they apply in the Pacific Telephone Company (PAC) and Bell of Nevada (NEV).

The following change applies to Part one of the section:

- (a) 1.01 - revised

1.01 This section describes the various types of Engineering reports that may be required under the Intercompany Services Coordination (ISC) Plan. This Plan implements and maintains Intercompany and Intracompany Private Line and Special Exchange Services. Although other reports are required in accordance with intracompany routines, the following three types of reports are described:

- (a) Engineering Information Report (EIR)
(b) Advance Circuit Order and Layout Information (ACOLI)
(c) Engineering Service Order (ESO)

2. ENGINEERING INFORMATION REPORT

The following changes apply to Part 2 of the section:

- (a) 2.01 - revised
(b) 2.04 (7) - revised
(c) 2.05 - revised

2.01 EIRs will be used by PAC and NEV Engineering to report station arrangements to the ECO and/or CPB.

2.04

- (7) RMK Enter the letters "EIR" followed by station arrangements to be provided. In the case of a request, give the information needed.

2.05 An example of a typical PAC or NEV EIR follows:

TO 910-771-3005 KACY (JRB)
ORG 910-338-0156 SAN JOSE (ECH)
408-291-4700 3-14-66
SSO 1510-0001-30
ORD CG 111000
CKT 6 KP 1234
CCN ABC CO.
RMK EIR

AT SAN JOSE, CALIF. 111 N.
MARKET ST.

1 CKT 4-WIRE

SD-97047, FIGS 10 & 17 E/W
359A EQUALIZER, 227B AMPS

1A TERM SET
SD-65718-01, FIGS 18, 21, S, E

OPTIONS WH, WN

701B PBX-608A SWBD

3. ADVANCE CIRCUIT ORDER AND LAYOUT INFORMATION

The following changes apply to Part 3 of the section:

- (a) 3.02 - revised
(b) 3.03 - Examples 1 and 2 - delete
(c) 3.03 - revised

3.02 In PAC and NEV the format and information to be used on the ACOLI (Form CP-3527) is covered in Section 005-231-974PT. These entries are similar to that used on the CLR/CLO Form A-6387 (See Section 005-231-967PT).

3.03 The ACOLI will also be used on Message Services and Derived Facilities starting at the time equipment and facilities are assigned by the Circuit Records Center.

4. ENGINEERING SERVICE ORDER

The following changes apply to Part 4 of the section:

- (a) 4.01.1, 4.01.2, 4.02.1 - added
- (b) 4.03 - revised
- (c) 4.04 - revised

4.01.1 Engineering Service Orders (ESO) will be originated by Long Lines. In PAC and NEV, Engineering Service Orders will be known as Work Orders (WO). The Circuit Provision Bureau (CPB) will issue WOs to make rearrangements that do not affect billing.

4.01.2 The WO may be sent by teletypewriter or telephone using the format of the ACOLI (See Section 005-231-974PT) if time is short. If there is sufficient time, a CLR card will be issued. If the WO is issued by means other than a CLR card, a CLR card will be issued to confirm the action specified in the WO.

4.01.3 The circuit control office, if in PAC or NEV, will be the order control and will be responsible for coordinating the work and forwarding the completion to the issuing CPB. If the circuit control office is outside PAC or NEV, the CPB will designate a Completion Reporting Office in PAC or NEV, to perform these functions.

4.02.1 Since WOs are not associated with SSOs, a separate numbering system is used. In PAC and NEV, WOs are numbered by the originating CPB using a unique control number obtained from the register desk in the responsible CPB.

(a) The first two digits of the control number designate the record class.

(1) The first digit indicates the type of order, example:

9 = Redesign

5 = Carrier or derived facility order

1 = All others

(2) The second digit will always be a 6.

(b) The next six digits are the base control number. The first digit will be a number from zero to four indicating that San Francisco CPB is responsible, or a number from five to nine indicating Los Angeles CPB is responsible. The base control num-

ber is the serial number of that particular order starting at 000,001 for San Francisco and 500,001 for Los Angeles. In San Francisco when 499,999 is reached and in Los Angeles when 999,999 is reached, recycling should begin.

(c) The last two digits of the control number are the control item. The first order of a group will always be 01. There can be no more than 99 items in a group, if there is, a new base control number must be used. Examples of this numbering system are:

(1) 1600000101 indicates the first item against the first order issued by the San Francisco CPB.

(2) 9699999999 indicates the order is a redesign and that it is the last item against the last order issued by the Los Angeles CPB.

4.03 The format to be used when issuing WOs is exactly the same as for an ACOLI (See Section 005-231-974PT). A note will indicate the required action.

4.04 If a due date cannot be met, the PCO, COCB or Completion Reporting Office will report status to the CPB by the delay telephone number on the CLO.

4.05 Completion reports are required on all WOs whether Special Service, Message or Derived Facilities. The PCO, COCB or Completion Reporting Office will call the originating CPB and Report Completion on the Code-A-Phone. The completion requires the following information.

(a) Initials of the person reporting completion

(b) The control office

(c) Control number or order number that is being completed

(d) Item number (if itemized completion)

(e) Actual completion date

(f) Remarks (if any)